

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday, September 1st, 2021 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.
If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

John Tillotson, General Manager, stated that Yuba County and Jorge Vega are in discussion for Mr. Vega’s project. More information will follow.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

John Tillotson, General Manager, stated that the design process and CEQA are moving forward. He also stated that he is partnering with the City of Wheatland on an operational agreement.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) [Discuss the purchase of a LP XDT Vacuum Excavator for the Water Meter Installation Project using IRWM Grant Funds.](#)

John Tillotson, General Manager, stated that OPUD received a grant to complete the Water Installation Project and will be doing the work in-house. In order to finish the work, a piece of equipment needs to be purchased. OPUD has received approval from the DWR to purchase the equipment and to utilize grant funds to pay for the equipment.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) [Discuss LAFCO 2021-001 Leak Plumas Lake OPUD Annexation.](#)

John Tillotson, General Manager, stated this annexation is for the property on River Oaks Boulevard and is being initiated by the property owner.

- a) Forwarded item(s): Forward to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) [Discuss Treasurer Report and Reserve Funding June 2021.](#)

Karin Helvey, Finance Manager discussed the closeout of FY 2020-21 and that OPUD will be funding short term reserves and depreciation. The year ended with figures looking positive.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) [Discuss FY 2021-22 Working Budget Changes.](#)

Karin Helvey, Finance Manager, discussed the need to make some adjustments to the working budget for FY 2021-22.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 7) Wastewater Treatment Facility Status Report

- a) Staff Report – Chief Plant Operator gave a verbal report.
 - i) Staffing: Nothing to report.
 - ii) Materials: Nothing to report.

- b) Budgetary Items

i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)

(1) Forwarded item(s): Review of Revenue and Expenditures.

(a) Staff Direction: None

(b) Staff Report Requested: None

8) Water Department Status Report

a) [Staff report](#) – Water/Parks Department Manager gave report.

i) Staffing: Nothing to report.

ii) Materials: Nothing to report.

b) Budgetary Items

i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)

(1) Forwarded item(s): Review of Revenue and Expenditures.

(a) Staff Direction: None

(b) Staff Report Requested: None

9) Discuss returning to in-person meetings and mask regulations.

Bri Anne Ritchie, Board Clerk, stated that as of September 30, 2021, all meetings are to go back to pre-pandemic status as the modification the Brown Act will expire. She said that it is best to wait until the recall election to see if any changes to the Brown Act are made.

a) Forwarded item(s): Bring to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

10) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.