

Olivehurst Public Utility District

Agenda Item Staff Report



Meeting Date: May 20, 2021

Item description/summary:

Preliminary Budget 2021-22. The District adopts the preliminary annual budget each year in the June board meeting. Staff reviewed selected requests and recommend to consider adding the attached selection of expenditures to 2021-22 Preliminary Budget.

Fiscal Analysis:

	Administration	Parks	Fire	Water	Wastewater	CFD 2002-1
Information Technology	40,687	8,509	7,329	60,875	71,313	
Capital Outlay	31,200	-	-	-	540,000	-
Debt Service	-	-	18,403	70,637	-	716,806
Preliminary Payroll Budget	962,252	170,057	748,658	859,991	1,106,550	-

Employee Feedback

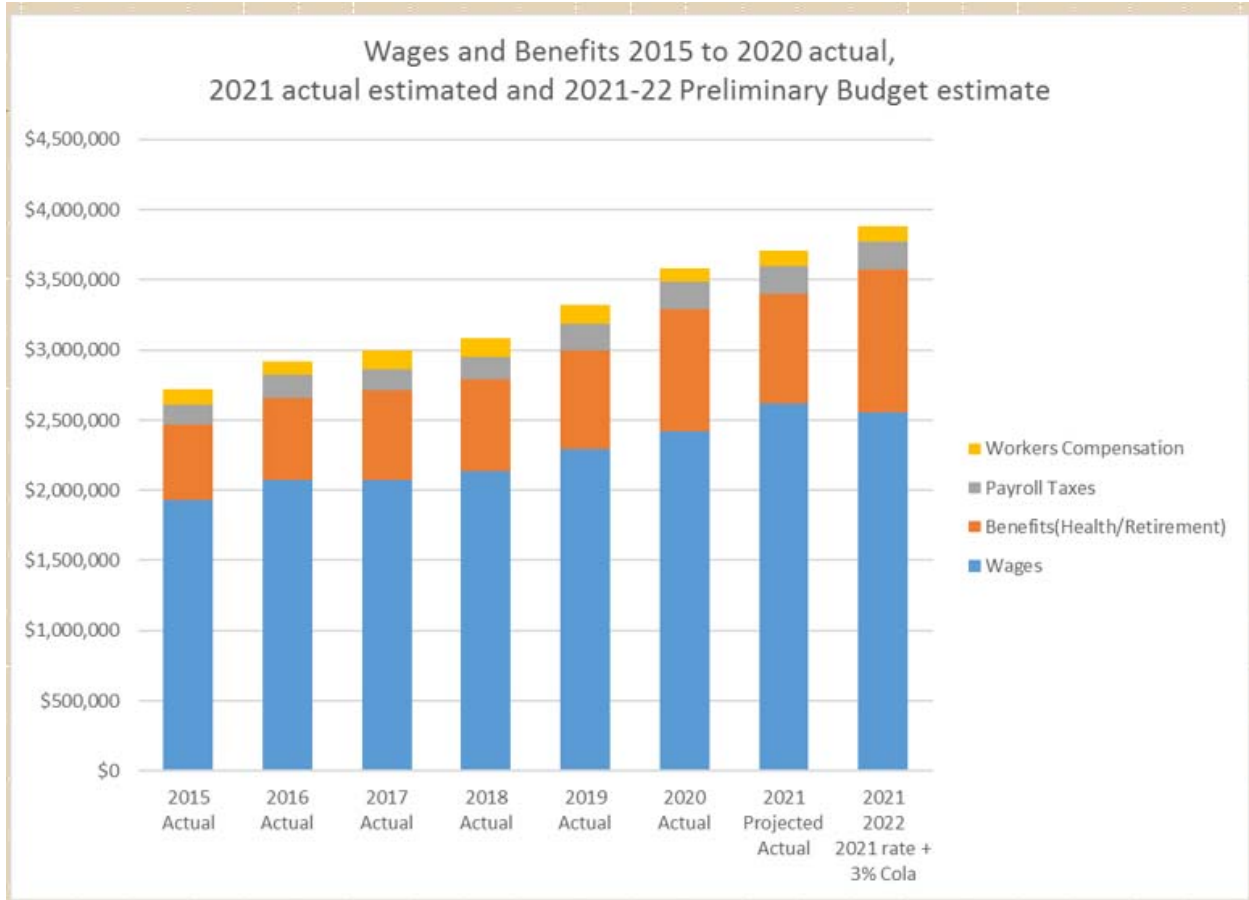
Sample Motion:

To be approved with the 2021-22 Preliminary Budget

Prepared by:

Karin Helvey, Financial Manager

PAYROLL



	Wages	Retirement	Payroll Taxes	Workers Compensation	Health	Total
ADMIN	659,603	91,471	50,460	5,679	155,040	\$962,252
FIRE Olivehurst	258,957	28,759	19,810	13,372	53,430	\$374,329
FIRE Hardrock	258,957	28,759	19,810	13,372	53,430	\$374,329
PARKS-OH	7,780	1,096	595	626	2,713	\$12,810
PARKS-CSA	96,256	13,550	7,364	7,286	32,791	\$157,247
WATER	552,484	69,517	42,265	32,461	163,264	\$859,991
WASTEWATER	716,417	83,962	54,806	42,321	209,044	\$1,106,550
	\$ 2,550,455.24	\$ 317,113.26	\$ 195,109.83	\$ 115,118.12	\$ 669,712.20	\$ 3,847,508.65

IT

INFORMATION TECHNOLOGY - District Wide

		2020-21	
Annual Maintenance Contract		Users	Cost Share
\$	55,200	Admin	9 17,131
		Engineering	2 3,807
		Fire	3 5,710
		Parks	2 3,807
		Water	4 7,614
		Sewer	9 17,131
		29	\$55,200

IT Budget by Department							
Vendor	ADMIN	FIRE	PARKS	PARKS	WATER	WASTE WATER	
ADEPT	17,131	5,710	224	4,002	9,308	18,825	\$5,200 Annual Contract
Harris Annual Support	9,000				5,500	5,500	\$20,000 Software Support
Streamline	3,600						Website Hosting
Invoice Cloud					6,000	6,000	\$12,000 InvoiceCloud Portal Access
Harris					32,500	32,500	\$65,000 Harris Printing/Mailing
Succeed net					1,200	1,200	\$2,400 Internet Access
Accruent					1,500	1,500	\$3,000 Cloud Service
	658	329	33	625	2,630	2,301	\$6,575 Phone Management
	3,045	1,290		3,626	2,237	3,487	\$13,685 Backbone Improvement
	7,254						\$7,254 Windows 10 Implementation
TOTAL	\$40,687	\$7,329	\$257	\$8,252	\$60,875	\$71,313	\$188,714

WASTE WATER

<u>Pump Repairs Contingency WW Plant</u>		
13.59333.00.0	80,000	Pump Repairs Contingency Plant
	Total	
	\$80,000	
<u>Capital Outlay - WW Plant</u>		
13.59600.00.0	200,000	Replacement for 5 POCs
	200,000	NEW UV system units
	Total	
	\$400,000	
<u>Vehicle Replacement</u>		
13.59802.3100.0	30,000	PU Truck Collections
	Total	
	\$30,000	
<u>Pump Repairs Contingency - Collection System</u>		
13.59333.31.0	30,000	Pump Repairs Contingency Plant
	Total	
	\$30,000	
<u>Capital Outlay - Collection System</u>		
13.59600.31.0	50,000	Traffic Rated Lids
	Total	
	\$50,000	
Grand Total	\$540,000	

WATER

<u>Well Repairs Contingency</u>		
12.59909.00.0		<u>50,000</u>
		\$50,000

<u>Treatment Plant Contingency</u>		
12.59909.00.0		<u>50,000</u>
		\$50,000

12 59600 00 0		60,000 2 Pickup Replacements
		<u>7,000 1 Pipe Locator</u>
		\$67,000

Grand Total \$167,000

ADMINISTRATION

<u>Capital Outlay</u>		
11 59600 00 0		
	15,000	1 Copy Machine Replacement Contingency
	15,000	1 Server Machine Replacement Contingency
	1,200	1 New Workstation Office Mgr.

Total \$31,200

Intrafund Advances

Fund 11 (General Fund Administration) Advance to Fund 11 (General Fund Fire Department)
50% of Purchase Price for Command Vehicle

Approved By Board
06/21/2018

Loan Date:	07/01/2018	30,000.00	Term	Rate
			5	1.00%
			Annual	
		30,000.00	Payment	\$6,181.19

Date	Payment	Interest	Principal	Balance
30-Jun-19	\$6,181.19	\$36.99	\$6,144.21	\$23,855.79
30-Jun-20	6,181.19	238.56	5,942.64	17,913.16
30-Jun-21	6,181.19	179.13	6,002.06	11,911.09
30-Jun-22	6,181.19	119.11	6,062.08	5,849.01
30-Jun-23	5,907.50	58.49	5,849.01	(0.00)

Fund 11 (General Fund Administration) Advance to Fund 11 (General Fund Fire Department)
50% of Purchase Price for Fire Engine 314

Approved By Board
06/21/2018
(Modification)

Loan Date:	07/01/2018	220,549.83	Term	Rate
			20	1.00%
			Annual	
		220,549.83	Payment	\$12,221.84

	Date	Payment	Interest	Principal	Balance
1	30-Jun-18	\$12,221.84	\$271.91	\$11,949.93	\$208,599.90
2	30-Jun-19	12,221.84	2,086.00	10,135.84	198,464.06
3	30-Jun-20	12,221.84	1,984.64	10,237.20	188,226.87
4	30-Jun-21	12,221.84	1,882.27	10,339.57	177,887.30
5	30-Jun-22	12,221.84	1,778.87	10,442.97	167,444.33
6	30-Jun-23	12,221.84	1,674.44	10,547.39	156,896.94
7	30-Jun-24	12,221.84	1,568.97	10,652.87	146,244.07
8	30-Jun-25	12,221.84	1,462.44	10,759.40	135,484.67
9	30-Jun-26	12,221.84	1,354.85	10,866.99	124,617.68
10	30-Jun-27	12,221.84	1,246.18	10,975.66	113,642.02
11	30-Jun-28	12,221.84	1,136.42	11,085.42	102,556.60
12	30-Jun-29	12,221.84	1,025.57	11,196.27	91,360.33
13	30-Jun-30	12,221.84	913.60	11,308.24	80,052.09
14	30-Jun-31	12,221.84	800.52	11,421.32	68,630.77
15	30-Jun-32	12,221.84	686.31	11,535.53	57,095.24
16	30-Jun-33	12,221.84	570.95	11,650.89	45,444.36
17	30-Jun-34	12,221.84	454.44	11,767.39	33,676.96
18	30-Jun-35	12,221.84	336.77	11,885.07	21,791.89
19	30-Jun-36	12,221.84	217.92	12,003.92	9,787.97
20	30-Jun-37	9,885.86	97.88	9,787.98	(0.00)

Interfund Advances

Fund 13 (Waste Water) Advance to Fund 12 (Water)

Date	03/14/2017	626,240.90	18 years	1.00%	Approved By Board 06/15/2017
		532,089.61			
		1,158,330.51			
			\$70,637.37		

	Date	Payment	Interest	Principal	Balance
1	30-Jun-17	\$70,637.37	\$3,395.65	\$67,241.71	\$1,091,088.80
2	30-Jun-18	\$70,637.37	\$10,910.89	\$59,726.48	\$1,031,362.32
3	30-Jun-19	\$70,637.37	\$10,313.62	\$60,323.74	\$971,038.58
4	30-Jun-20	\$70,637.37	\$9,710.39	\$60,926.98	\$910,111.59
5	30-Jun-21	\$70,637.37	\$9,101.12	\$61,536.25	\$848,575.34
6	30-Jun-22	\$70,637.37	\$8,485.75	\$62,151.61	\$786,423.73
7	30-Jun-23	\$70,637.37	\$7,864.24	\$62,773.13	\$723,650.60
8	30-Jun-24	\$70,637.37	\$7,236.51	\$63,400.86	\$660,249.74
9	30-Jun-25	\$70,637.37	\$6,602.50	\$64,034.87	\$596,214.87
10	30-Jun-26	\$70,637.37	\$5,962.15	\$64,675.22	\$531,539.65
11	30-Jun-27	\$70,637.37	\$5,315.40	\$65,321.97	\$466,217.68
12	30-Jun-28	\$70,637.37	\$4,662.18	\$65,975.19	\$400,242.49
13	30-Jun-29	\$70,637.37	\$4,002.42	\$66,634.94	\$333,607.55
14	30-Jun-30	\$70,637.37	\$3,336.08	\$67,301.29	\$266,306.26
15	30-Jun-31	\$70,637.37	\$2,663.06	\$67,974.30	\$198,331.96
16	30-Jun-32	\$70,637.37	\$1,983.32	\$68,654.05	\$129,677.91
17	30-Jun-33	\$70,637.37	\$1,296.78	\$69,340.59	\$60,337.32
18	30-Jun-34	\$70,637.37	\$603.37	\$69,974.30	\$7,068.98

BOND DEBT SERVICE

Olivehurst Public Utility District - Refunding of CFD No. 2002-1
Private Placement Refunding with Municipal Finance Corporation

Ending Period	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/01/2019			180,637.10		
09/01/2019	245,700.00	4.00%	154,098.00	399,798.00	580,435.10
03/01/2020			149,184.00		
09/01/2020	283,400.00	4.00%	149,184.00	432,584.00	581,768.00
03/01/2021			143,516.00		
09/01/2021	292,100.00	4.00%	143,516.00	435,616.00	579,132.00
03/01/2022			137,674.00		
09/01/2022	303,400.00	4.00%	137,674.00	441,074.00	578,748.00
03/01/2023			131,606.00		
09/01/2023	317,600.00	4.00%	131,606.00	449,206.00	580,812.00
03/01/2024			125,254.00		
09/01/2024	329,300.00	4.00%	125,254.00	454,554.00	579,808.00
03/01/2025			118,668.00		
09/01/2025	340,900.00	4.00%	118,668.00	459,568.00	578,236.00
03/01/2026			111,850.00		
09/01/2026	355,400.00	4.00%	111,850.00	467,250.00	579,100.00
03/01/2027			104,742.00		
09/01/2027	369,400.00	4.00%	104,742.00	474,142.00	578,884.00
03/01/2028			97,354.00		
09/01/2028	383,100.00	4.00%	97,354.00	480,454.00	577,808.00
03/01/2029			89,692.00		
09/01/2029	399,700.00	4.00%	89,692.00	489,392.00	579,084.00
03/01/2030			81,698.00		
09/01/2030	416,600.00	4.00%	81,698.00	498,298.00	579,996.00
03/01/2031			73,366.00		
09/01/2031	432,300.00	4.00%	73,366.00	505,666.00	579,032.00
03/01/2032			64,720.00		
09/01/2032	448,500.00	4.00%	64,720.00	513,220.00	577,940.00
03/01/2033			55,750.00		
09/01/2033	467,300.00	4.00%	55,750.00	523,050.00	578,800.00
03/01/2034			46,404.00		
09/01/2034	485,600.00	4.00%	46,404.00	532,004.00	578,408.00
03/01/2035			36,692.00		
09/01/2035	504,100.00	4.00%	36,692.00	540,792.00	577,484.00
03/01/2036			26,610.00		
09/01/2036	427,500.00	4.00%	26,610.00	454,110.00	480,720.00
03/01/2037			18,060.00		
09/01/2037	443,000.00	4.00%	18,060.00	461,060.00	479,120.00
03/01/2038			9,200.00		
09/01/2038	460,000.00	4.00%	9,200.00	469,200.00	478,400.00
	\$ 7,704,900.00		\$ 3,578,815.10	\$ 9,481,038.00	\$ 11,283,715.10