

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, April 5th, 2022 at 4:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
 - a) [Staff report](#) – Chief York provided Report
 - i) Staffing – The department is having some staff turnover and needs additional volunteers. Looking into bringing on seasonal firefighters.
 - ii) Materials – No items were reported
 - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

The department gave a station tour to a group of young children.

- c) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

- 2) Discuss Hard Rock MOU Proposal for Fire and EMS services.

Chief York stated that the Casino's new offices and warehouse are now open and running. He said that they are getting closer to finishing and opening the new Live Nation concert area. The final for the Live Nation area should be in May and they will grand open in June. Once that final is complete, he stated that we will move forward with hiring a third firefighter. John Tillotson, General Manager, stated that the Tribe is behind on their mitigation payments and that a meeting needs to be scheduled with the Tribe to discuss this matter.

- a) Forwarded item(s): Bring Fire Mitigation payments to board for further discussion.
 - i) Staff Direction: Schedule meeting with Tribe to discuss mitigation fees.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 3) [Discuss retention bonus for full time career firefighters.](#)

Chief York stated that the Fire Department has seen an increase in staff turnover and a reduction in volunteer firefighters as they move on to other fire career positions outside of OFD. He said it is costly to go through the advertising, hiring, and training process only to have staff leave and that he would like to look at ways to incentivize retention. He stated that a cash bonus program at the end of the calendar year has been looked into as a possibility. Karin Helvey, Financial Manager discussed that those who stay on for a full year at the end of the calendar year could be paid a cash bonus based on rank and how much of the department's fiscal funds were left over at the end of the previous fiscal year. She also stated that a floor and cap dollar amount would need to be established.

- a) Forwarded item(s): Bring rough numbers to the Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) [Business Office Status Report](#) – Financial Manager gave report.

Karin Helvey, Financial Manager, stated that InvoiceCloud is providing vendor payment options to our customers which will allow them to pay their OPUD bill at places like Wal-Mart, Cloverdale Market, etc. She said that there is a small fee for the processing of the payment depending on how expedited the customer wishes the payment be.

- a) Forwarded item(s): Bring InvoiceCloud's vendor payment options to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.