

OLIVEHURST PUBLIC UTILITY DISTRICT Fire Department/Safety Committee



Date/Time: Tuesday, November 3rd, 2020 at 5:00 p.m.

Directors: Carpenter and Burbank

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Update on Covid-19 Valley Floor Fire Department Operations.

Chief York stated that he has received the Final Draft for the Covid-19 Valley Floor Fire Department Operations and will be sharing it at the November Board of Directors Meeting.

- a) Forwarded item(s): Send to the Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Yes

2) Discuss Weed Abatement Direct Assessment.

Chief York stated that he will be attending a meeting with Linda Fire Department and Yuba County on November 12th to discuss options for weed abatement assessments.

- a) Forwarded item(s): None
 - i) Staff Direction: Bring back to next committee meeting.
 - ii) Staff Report Requested: None

3) Consider change of OPUD's check signature policy.

Finance Manager, Karin Helvey, discussed the need and importance of adjusting the number of signatures required on checks from Board members. She mentioned that it is difficult to obtain signatures from Directors and modifying the current requirements would lessen the impact on day to day operations.

- a) Forwarded item(s): Send to the Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Yes

4) Report on Operations and Staffing

- a) [Staff report](#) – Chief York provided report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.

b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.

c) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\)](#)
- ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\)](#)
- iii) [Review Working Budget 2020-21](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

5) [Business Office Status Report](#) – Finance Manager provided report.

6) [General Manager Report](#) – General Manager provided report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.