

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: February 14, 2019

Item description/summary: Intermittent-Seasonal Labor Eligibility List

This position is advertised on a continuous basis and per OPUD policies and procedures. There are currently four applicants for this position. One of our Collection staff recently resigned, and we are short staffed.

Fiscal Analysis:

This position would be funded under outside services from the Wastewater/Collections Department.

Sample Motion/Staff Recommendation:

Consider approving the intermittent-seasonal eligibility list and authorize the General Manager to hire per OPUD policies and procedures.

Prepared by:

Cindy Van Meter/Office Manager-Human Resource Coordinator

MEMORANDUM

From the desk of

CINDY VAN METER

Office Manager/Human Resource Coordinator



DATE : February 14, 2019

TO : Board of Directors

CC : John Tillotson

RE : Intermittent-Seasonal Laborer position(s)

The District received four (4) applications for the Intermittent-Seasonal Laborer position. All were contacted regarding interview appointments, one (1) was a “no show”. The eligibility list is as follows:

Daniel DeSoto	1
Shane Peterson	2
Alex Janis	3