

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, March 2nd, 2020 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss Weed Abatement Direct Assessment.

Nothing to report.

- a) Forwarded item(s): None.
 - i) Staff Direction: None.
 - ii) Staff Report Requested: None.

- 2) Report on Operations and Staffing
 - a) [Staff report](#) – Chief York provided report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.
 - c) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - iii) [Review February 2021 Treasurer Report.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures along with the February 2021 Treasurer Report.
 - (a) Staff Direction: None.
 - (b) Staff Report Requested: None.
 - (c) Documents: None.

3) [Review past-due accounts.](#)

Karin Helvey, Finance Manager, reviewed the amount of past-due accounts that are currently on the books. She stated that staff has been reaching out to those who are past-due and are encouraging them to make payments on their account.

- a) Forwarded item(s): Past-due account report.
 - i) Staff Direction: Bring to Board for informational purposes.
 - ii) Staff Report Requested: None.

4) Financial Status updated on Hard Rock Fire Protection Contract Year 1

John Tillotson, General Manager, stated that a meeting has been set with the Tribe to discuss and update the contract for Fire.

- a) Forwarded item(s): None.
 - i) Staff Direction: None.
 - ii) Staff Report Requested: None.

5) [Discuss POS payment option for Business Office](#)

Finance Manager, Karin Helvey, discussed the need for the business office to accept credit and debit card as a form of payment in the office. It was also discussed that the adding of PayPal and/or Venmo as additional forms of payment options may be beneficial for the District.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Business Office Status Report](#) – Finance Manager gave report.

7) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.