

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: February 21, 2019

Item description/summary:

Hydrant Application Fee. OPUD's current Temporary Construction Hydrant Rental Policy requires a deposit, a backflow tag and payment for actual usage at the current usage rate. The District's application form is shown in Attachment 1. Attachment 2 shows fees of other agencies in the greater area for comparison.

All applications require processing time. Often there is no usage and only a refund.

Fiscal Analysis:

The time to process a temporary application, process and refund the deposit takes an average of 15 minutes of engineering technician and 15 minutes of business office clerical time. The average wage rate including benefits for both departments runs approximately \$40.00/hour. The cost of processing and refunding a deposit without usage of \$20.00 (30 minute @ \$40/hr.) are carried by other rate payers. Staff recommends implementation of an application fee of \$50.00 which would include funding to process the request and water usage of 15 ccf (2021 rates \$1.95 X 15 = \$29.25)

Employee Feedback

Sample Motion:

Motion to authorize staff to proceed/not proceed with implementation of fee.

Prepared by:

Karin Helvey, Financial Manager

Attachment 1

| | Permit Fee | Refundable Deposit | Meter Monthly Rental/ Backflow tag | Usage | |
|---|------------|--------------------|---------------------------------------|-------------------------|----|
| OPUD | - | 1,000.00 | 15.00 | 1.65 | |
| Sacramento Suburban Water District | 50.00 | 2,300.00 | | 1.18 | |
| City of Roseville | 230.00 | 1,500.00 | 100.00 | 1.25 | |
| Sacramento Co. Water Agency | | | | \$42.11+\$1.17 monthly | 1" |
| | | | | \$113.04+\$1.17 monthly | 3" |
| | | | | \$175.11+\$1.17 monthly | 4" |
| | | | | \$292.58 Bi- | |
| Citrus Hights Water District | | 1,778.00 | | monthly+\$3.1920/unit | |

Attachment 2

Olivehurst Public Utility District
1970 9th Avenue
Olivehurst CA 95961
Office: (530) 933-8830
Fax: (530) 742-6849



CONSTRUCTION HYDRANT/ LOAD COUNT METER AGREEMENT

Company Name _____

Applicant's Name _____

Billing Address _____

City _____ State _____ Zip _____

Phone Number _____ Alternative Number _____

Location of Use (please be as descriptive as possible):

Plumas Lake

Olivehurst

Type of Use: Filling water truck Street Sweeper Other

Size _____ Painted Zeros _____ Dial Size _____

Meter Brand _____ Serial Number _____

Beginning / Starting Reading _____

Reads in: Cu. Ft. Gallons Read By: _____

CONDITIONS FOR USE OF METERS

1. For fire safety, the meter must be removed from the hydrant each night and whenever not in use, or upon OPUD approval.
2. Applicant shall open and close hydrant valves slowly - 2 minutes each way minimum.
3. Applicant shall only use hydrant(s) at locations specified by OPUD, and specified above.
4. Meter shall be used only in locations approved by OPUD, and specified above. **Meters shall NOT be moved without prior notice to OPUD.**
5. Applicant agrees that he/she will be responsible for, and reimburse OPUD for any costs incurred as a result of applicant's failure to adhere to these conditions.
6. Deposit of \$1000.00 for rental of OPUD meter or \$100.00 deposit if you provide your own meter.
7. All backflow devices must be tested and approved by a certified tester or show proof of certification and receive a permit tag, which cost \$10.00.

I understand and agree to the foregoing:

Applicant's Signature: _____

Date: _____