

Revision 1

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, October 17, 2019
Board Room, 1970 9th Avenue, Olivehurst

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- District growth,
- Maintaining a positive public image
- Recreation and parks
- Sustainable long-term fire protection
- Fully depreciating our facilities
- Ensuring organizational stability

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President
2. Pledge of Allegiance
3. Roll Call
4. Public Participation –

Items appearing on this agenda: members of the public wishing to address the OPUD Board regarding items appearing on this agenda are requested to complete the brief Request to Speak cards located in the back of the Board Room. Additional copies of the agenda are also available in the back of the room. Your completed Request to Speak cards are to be submitted to the OPUD Board Clerk. When your item(s) is called, the Board Clerk will announce your opportunity to come to the podium and address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested proceed to the podium, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately.–D/A
 - 5.1. [Approve Minutes of the September 19, 2019 Regular Meeting](#)
 - 5.2. [Approve Minutes of the September 30, 2019 Special Meeting](#)
 - 5.3. [Approve Minutes of the October 10, 2019 Special Meeting](#)
 - 5.4. [Approve September 2019 Claims for Payment.](#)
 - 5.5. [Approve September 2019 Overtime Report.](#)
 - 5.6. [Consider approval of the memorandum of understanding \(MOU\) between Olivehurst Public Utility District and Olivehurst Fire Local 4976 \(Strategic Plan 4.0, 6.0\).](#)
 - 5.7. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business
 - 6.1. Receive an update on the annexation of the Industrial, Sports and Entertainment Zones for Water, Wastewater and Parks (Strategic Plan 1.0). – D/A
 - 6.1.1. Public comment
 - 6.1.2. Questions/comments from Directors
 - 6.1.3. Entertain motions and take roll as appropriate

 - 6.2. [Consider accepting the CEQA documentation provided by Planning Partners for the annexation of the industrial, sports and entertainment zones \(Strategic Plan 1.0\).](#) – D/A
 - 6.2.1. Public comment
 - 6.2.2. Questions/comments from Directors
 - 6.2.3. Entertain motions and take roll as appropriate

 - 6.3. [Consider approval of the OPUD Donation Request Approval Policy \(Strategic Plan 2.0\).](#) – D/A
 - 6.3.1. Public comment
 - 6.3.2. Questions/comments from Directors
 - 6.3.3. Entertain motions and take roll as appropriate

 - 6.4. [Consider approving contract between OPUD and Cintas for OPUD uniform services.](#) – D/A
 - 6.4.1. Public comment
 - 6.4.2. Questions/comments from Directors
 - 6.4.3. Entertain motions and take roll as appropriate

 - 6.5. [Consider adjustments to the cost share amount charged to tenants for use of the Youth Center Building.](#) – D/A
 - 6.5.1. Public comment
 - 6.5.2. Questions/comments from Directors
 - 6.5.3. Entertain motions and take roll as appropriate

 - 6.6. [Review Fee Waivers Granted September 2019.](#) – D/A
 - 6.6.1. Public comment
 - 6.6.2. Questions/comments from Directors
 - 6.6.3. Entertain motions and take roll as appropriate

7. Public Works

Parks

7.1. [Consider approving the proposal from MTW Group for professional services related to preparation of a Request for Proposal for the community park design \(Strategic Plan 3.0\). – D/A](#)

7.1.1. Public comment

7.1.2. Questions/comments from Directors

7.1.3. Entertain motions and take roll as appropriate

8. Business Office

8.1. [Consider approval of Working Budget 2019-20 \(Strategic Plan 5.3 & 5.4\). – D/A](#)

8.1.1. Public comment

8.1.2. Questions/comments from Directors

8.1.3. Entertain motions and take roll as appropriate

8.2. [Review Revenues and Expenditures Summary for September 29, 2019 \(Strategic Plan 5.3, 5.4\). – D/A](#)

8.2.1. Public comment

8.2.2. Questions/comments from Directors

8.2.3. Entertain motions and take roll as appropriate

8.3. [Review Water Sales Comparison for October 2015-19 \(Strategic Plan 5.1, 5.3\). – D/A](#)

8.3.1. Public comment

8.3.2. Questions/comments from Directors

8.3.3. Entertain motions and take roll as appropriate

9. Human Resources

9.1. [Consider approval of the updated OPUD Lateral Transfer and Promotion Policy to including promotion/transfer to management positions \(Strategic Plan 6.0\). – D/A](#)

9.1.1. Public comment

9.1.2. Questions/comments from Directors

9.1.3. Entertain motions and take roll as appropriate

10. Board Committee Schedule

10.1. October 2019 Committee Meeting Schedule.

10.1.1. Fire & Safety Committee.

10.1.2. Parks & Recreation Committee.

10.1.3. Water & Wastewater Committee.

10.1.4. Committee Scheduling Process

11. Reports (non-action items)

11.1. [October Fire Department Committee Report](#)

11.2. [October Parks Department Committee Report](#)

11.3. [October Water & Wastewater Department Committee Report](#)

11.4. Report from the General Manager.

11.5. Report from Legal Counsel.

11.6. Reports from Directors.

11.7. Public comment.

12. Closed Session

12.1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code § 54956.9(d)(3)

12.2. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): three cases

→ 12.3. *Conference with Labor Negotiator (Gov. Code § 54957.6): It is the intention of the Board to meet in closed session to review its position and to instruct its agency designated representative John Tillotson: Business and Utility Units, Operating Engineers Local Union No. 3*

13. Meeting Reconvened

13.1. Announcement of reportable actions taken in closed session.

14. Adjourn

14.1. Entertain motion to adjourn.