

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Water and Wastewater Committee Report



Date/Time: Wednesday, May 1st, 2019 at 5:45 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

General Manager and Staff reported to Directors that a list of eligible infill properties had been transmitted to an interested developer, and that other developers were interested in receiving copies as well.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager reported that Staff conducted a meeting with an interested developer, representatives from Yuba County, a representative from the Yuba Water Agency, and others. General Manager informed Directors of pledged support from various entities, and discussions of what steps would be necessary to annex the area. General Manager, Water Department Manager, and Directors discussed the logistics of water and wastewater services to the area.

Forwarded item(s): Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

Staff Direction: None

Staff Report Requested: General Manager

3. [Discuss steps towards mitigating inflow and infiltration issues in the wastewater collection system.](#)

Wastewater Chief Plant Operator informed Directors that a local contractor had provided information to the Wastewater Department regarding alternative repair methods for manhole issues, and that the method and materials described fixed the issue. Wastewater Chief Plant Operator discussed plans for other repairs, as well as communications with developers regarding required repairs. Modifications to the current ordinance covering wastewater system use were discussed.

Forwarded item(s): Discuss steps towards mitigating inflow and infiltration issues in the wastewater collection system.

Staff Direction: None

Staff Report Requested: Wastewater Chief Plant Operator

4. Discuss the purchase of a new CASE skid steer with additional Brown Bear attachment for the Wastewater Department.

Wastewater Chief Plant Operator reported that the skidsteer in the Wastewater Department required replacement, and that money has been set aside for the replacement. Wastewater Chief Plant Operator provided the costs of both items to Directors.

Forwarded item(s): Discuss the purchase of a new CASE skid steer with additional Brown Bear attachment for the Wastewater Department.

Staff Direction: None

Staff Report Requested: General Manager

5. Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Public Works Engineer provided information regarding public information signs that would provide the community with water conservation tips, as well as funding methods and sign preferences.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

6. Wastewater Treatment Facility Status Report
  - a. [Staff report](#) – Wastewater Chief Plant Operator gave a report
  - b. Budgetary Items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Wastewater \(Pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
2. [Review FY 2018-19 Budget Amendment #2](#)
3. Treasurer's Report – 3rd Quarter

c. Staffing – No items were reported.

d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

7. Receive an update on the process and progress of water grant applications.

Public Works Engineer gave an update to Directors regarding IRWMP and YWA grant projects, and the criteria to apply for YWA grants.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

8. Discuss preliminary results of the salary review for the Public Works Engineer position.

General Manager reported that the Public Works Engineer recently passed the probationary period, and that a salary survey would be appropriate.

Forwarded item(s): Discuss preliminary results of the salary review for the Public Works Engineer position.

Staff Direction: None

Staff Report Requested: General Manager

9. Receive an update on the implementation of InvoiceCloud. (Strategic Plan 2018-2023, 2.4)

Financial Manager reported that the project is close to being complete, and that the platform is operating smoothly.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

10. Water Department Status Report

a. Staff report – Water Department Manager gave a report

b. Budgetary Items – Financial Manager gave a report

1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
2. [Monthly Review of Drinking Water Sales \(2014 to 2018\) – April](#)
3. [Review FY 2018-19 Budget Amendment #2](#)
4. Treasurer's Report – 3rd Quarter

c. Staffing – No items were reported.

d. Materials – Non items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

[General Manager Report](#)

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