

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, January 5th, 2020 at 4:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) Staff report – Park Maintenance Coordinator presented report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.
 - b) Budgetary items
 - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
 - ii) Review Budget Amendment 1
 - (1) Forwarded item(s): Review of Revenue and Expenditures along with the Budget Amendment 1.

- (a) Staff Direction: None.
- (b) Staff Report Requested: None.

2) Discuss increasing taxes on parcels annexed into OPUD CFD 2005-2, Parks Maintenance CFD. (OPUD Strategic Plan 3.2 & 3.3)

General Manager, John Tillotson, reported that data is being gathered and analyzed with the help of EPS and parcels have been identified. Information should be available for the January Board Meeting.

- a) Forwarded item(s): Possibly forward parcels that have been identified and any reports generated.
 - i) Staff Direction: Should information be ready, forward to the Board for further discussion.
 - ii) Staff Report Requested: Staff Report will need to be generated should anything be brought to the Board.

3) [Park Maintenance Coordinator Position](#)

General Manager, John Tillotson, and Human Resources Coordinator, Cindy Van Meter, discussed that the Park Maintenance Coordinator Position may become available should the current Park Maintenance Coordinator transfer into another position within OPUD. Should that happen, OPUD would need to fill this position in accordance with OPUD policies.

- a) Forwarded item(s): Forward position to board for consideration to fill in accordance with OPUD policies with the anticipation that the current Park Maintenance Coordinator transfers to another position within OPUD.
 - i) Staff Directions: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Plumas Lake Community Park Lease Agreement with Danna Farms, Inc.

General Manager, John Tillotson, stated that Danna Farms, Inc. is currently leasing the land for the future Plumas Lake Community Park and said lease is set to expire in 2021. Steve Danna would like to extend the lease in order to harvest his 2021 crop. It was discussed that the Board should consider offering a year by year lease.

- a) Forwarded Item(s): Send Danna Farms request to extend current lease to the Board. Also, have the Board consider offering Danna Farms a year by year lease.
 - i) Staff Direction: None.
 - ii) Staff Report Requested: Send Staff Report to Board with Danna Farms request and year by year consideration.

5) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Nothing to report.

- a) Forwarded item(s): None.
 - i) Staff Direction: None.
 - ii) Staff Report Requested: None.

6) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.