

# Olivehurst Public Utility District



## Agenda Item Report

**Meeting Date: September 15, 2022**

### Item description/summary:

**Consider approving the Special Event Request made by Metanoia Community Church for movies in the park.**

Events like this have been approved in the past. They would like to have movies in the park on the second Saturday of the month from May to October over the next five years (2023-2027) from 6pm-10:30pm at the Olivehurst Community Park. They are anticipated to have 50 participants and will use a speaker sound system, 25 foot blow up screen and projector.

### Fiscal Analysis:

None

### Employee Feedback

Positive

### Sample Motion:

A motion to approve the special event request made by Metanoia Community Church to have movies in the park nights at the Olivehurst Community Park on the second Tuesday of the month from May through October over the next 5 years (2023-2027).

Prepared by:

Bri Anne Ritchie, Board Clerk



**OLIVEHURST PUBLIC UTILITY DISTRICT**

Business Office  
1970 9TH Avenue/P.O. Box 670  
Olivehurst, CA 95961  
Phone (530) 743-4657 Fax (530) 743-3023 www.opud.org

Application must be submitted to Business Office a minimum of 30 business days prior to date of event.

**Special Events Application/Permit**

(YOU MUST HAVE YOUR COPY OF YOUR PERMIT IN POSSESSION DURING EVENT)

Organization/Group: Metanoia Community Church Contact Person(s): Gina Diehl  
Contact Phone #(s): 916 583 1176 Email: gina@olivehurst.church  
Event Location (name of park/facility): Olivehurst community Park.  
Name/Type of Event: Second Saturday Movie Night Date(s) of Event: May-October 2023-2027 on 2nd Saturdays  
Hours of event: 6-10<sup>30</sup> pm am/pm 10:30 am/pm (Include set up and clean up time)  
Estimate: Number of Participants: 25-50 Spectators: 10 Staff: 12

Will you be using a public address system or any other type of amplified sound equipment? Yes  No   
If yes, provide a detailed plan for all electronics including music, public address systems, etc.: 2 powered speakers, MP3 sand board, 25ft blow up screen and projector. All within decibal.

Will there be any vendors or contractors operating a booth, shop, or mobile operation during event? Yes  No   
If yes, provide number of vendors 3-4 and vendor type(s): Hot dogs, Potato Patato and Kona Ice. (possibly mcco youth/cultivate) Free popcorn!

(Must provide copies of all permits and written approvals from other agencies that may be required prior to conducting event)  
Will alcoholic beverages be served or given away? Yes  No  If yes, must provide valid ABC license and provide licensed security. (Per OPUD Special Events Policy)

Is this a for-profit or non-profit event? Non-profit Will you be charging fees to participants? Yes  No   
Will dumpsters be required: Yes  No  Will portable toilets be required: Yes  No   
(If yes, see OPUD Special Events Policy regarding dumpsters and portable toilets.)

**INSURANCE:** Applicant must provide Olivehurst Public Utility District a properly worded Certificate of Insurance from an insurance company licensed to do business in the State of California as proof of possession of general liability, owner, landlords and tenants, or general homeowners insurance, providing for personal injury, death and property damage in the amount of not less than \$1,000,000.00. In the case of other than private use, said certificate shall also provide as additionally insured the Olivehurst Public Utility District, its officers, agents, and employees. Such insurance will be primary coverage for any liability arising from applicants' use of the facilities. The certificate must cover all dates and hours of facility use. INITIAL HERE [Signature]

Any change, alteration or modification of intended use must be approved by Olivehurst Public Utility District. Change can result in cancellation of use. Any misrepresentation of your group or use, or failure to comply with Special Events Policy may result in expulsion from the park. INITIAL HERE [Signature]

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT APPLICANT/ORGANIZATION SHALL SAVE, KEEP AND HOLD HARMLESS OLIVEHURST PUBLIC UTILITY DISTRICT, ITS OFFICERS, AGENTS, EMPLOYEES AND VOLUNTEERS FROM ALL DAMAGES, COSTS OR EXPENSES IN LAW OR EQUITY THAT MAY AT ANY TIME ARISE OR BE SET UP BECAUSE OF DAMAGES TO PROPERTY OR PERSONAL INJURY RECEIVED BY REASON OF OR IN THE COURSE OF USING OR OCCUPYING THE FACILITY. INITIAL HERE [Signature]

I AND/OR MY ORGANIZATION FURTHER EXPRESSLY CERTIFY THAT I AND/OR MY ORGANIZATION WILL BE RESPONSIBLE FOR ANY DAMAGE OR LOSS SUSTAINED TO THE GROUNDS, BUILDING, OR EQUIPMENT OCCURRING, OR UNUSUAL CLEAN-UP REQUIRED, AS A RESULT OF MY AND/OR MY ORGANIZATION'S USE OF THE FACILITY. AMOUNT OF CLEANING DEPOSIT WILL BE BASED ON TYPE AND SIZE OF EVENT. IT IS UNDERSTOOD AND AGREED THAT APPLICANT/ORGANIZATION WILL CLEAN UP ALL DECORATIONS AND TRASH OR CLEANING DEPOSIT WILL BE FORFEITED. NO PERSONAL VEHICLES ARE ALLOWED ON PARK GRASS AREAS AS GRASS AND SPRINKLER HEADS CAN BE DAMAGED. INITIAL HERE [Signature]

I have read and understand the attached OPUD Special Events Policy INITIAL HERE [Signature]

Signature of Individual/Representative Gina Diehl

**FOR OFFICIAL USE ONLY:** Application/Permit Fee \$ \_\_\_\_\_ Amount Refundable \$ \_\_\_\_\_  Cash  Check # \_\_\_\_\_  
Insurance:  Yes  No Food Sale/Use \_\_\_\_\_ Alcohol Sale/Use \_\_\_\_\_ Law Enforcement Notified \_\_\_\_\_  
Permits/Written Approvals: \_\_\_\_\_ ABC License: \_\_\_\_\_ Licensed Security: \_\_\_\_\_  
Approved:  Disapproved:  Remarks: \_\_\_\_\_ Cleaning Deposit \$ \_\_\_\_\_  
Processed by: \_\_\_\_\_ Date: \_\_\_\_\_