

OLIVEHURST PUBLIC UTILITY DISTRICT

Parks and Recreation Committee Report

Date/Time: Tuesday, March 5th, 2019 at 4:00 p.m.

Directors: Carpenter and Burbank

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961



Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

The following items were scheduled for discussion:

1. Discuss options for the implementation of the OPUD Community Park. (Strategic Plan 2018-2023, 3.4)

Director and General Manager discussed the upcoming OPUD-Yuba County Liaison meeting, and the potential for further discussions with Consultant and Yuba County.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Continue discussion of the 2019 Pool Season. (Strategic Plan 2018-2023, 3.2)

General Manager updated Director that the Pool Manager from last year will be returning for the upcoming pool season, and that work on the pool area will be commencing shortly. General Manager also updated directors that the lifeguard hiring process has begun, and informed them of funding from First 5.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

3. Authorize and define operation of the Spray Parks

General Manager informed Director of the pre-authorization from the Board to the Parks committee to authorize and define the operation of the Spray Parks, and Director instructed the beginning of operation of the Spray Parks at the discretion of Parks Maintenance Coordinator.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

4. Update on progress of projects at Johnson Park. (Strategic Plan 2018-2023, 3.2)

General Manager updated Director on the status of the playground replacement, and advised on the current timeline for completion.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

5. [Receive an update on the implementation of InvoiceCloud and fee analysis. \(Strategic Plan 2018-2023, 2.4\)](#)

Financial Manager gave an update on the status of the implementation process. Financial Manager also presented an analysis of the District's ability to absorb certain convenience fees, and presented both the costs to the District and the applicable laws.

Forwarded item(s):
Staff Direction:
Staff Report Requested:

6. Discuss options for service providers for the OPUD Website. (Strategic Plan 2018-2023, 2.4)

District Clerk presented references provided by two prospective providers, and advised that Staff are hoping to have the Board approve a provider in time to include the cost in the next fiscal year budget.

Forwarded item(s):
Staff Direction:
Staff Report Requested:

7. Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a. Youth Center Building Use – Live Loud Norcal – District Clerk advised Directors that Live Loud Norcal is beginning the process to lease the Youth Center Building for an After School program.
- b. Vitalant Blood Drive – Directors approved the event, with a deposit of \$100, and no fee.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

8. Status of Parks and Recreation Facilities.

- a. [Staff report](#) – Parks Maintenance Coordinator gave a report.
- b. Vandalism and Costs – Parks Maintenance Coordinator gave a report.
- c. Budgetary items – Financial Manager gave a report.
 1. [Monthly Review of Revenue and Expenditures – Parks and Pool \(pages page 5-10\)](#)
- d. Staffing – No items were reported.
- e. Materials – District Clerk reported the request from Plumas Lake Little League to install a flag pole at Eufay Wood Sr. Memorial Park

Forwarded item(s): Plumas Lake Little League request for a flagpole at Eufay Wood Sr. Memorial Park.
Staff Direction: None
Staff Report Requested: District Clerk

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