

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, November 3<sup>rd</sup>, 2020 at 4:00 p.m.

Directors: Carpenter and White

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) Staff report – Park Maintenance Coordinator presented report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – No items were reported.
  - b) Budgetary items
    - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
    - ii) Review Working Budget 2020-21
      - (1) Forwarded item(s): Review of Revenue and Expenditures.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

- 2) Discuss increasing taxes on parcels annexed into OPUD CFD 2005-2, Parks Maintenance CFD. (OPUD Strategic Plan 3.2 & 3.3)

General Manager, John Tillotson, stated that we are still looking into this item and will bring it back at next month's committee meeting.

- a) Forwarded item(s): None
  - i) Staff Direction: Bring back to next Committee Meeting
  - ii) Staff Report Requested: None

- 3) Discuss placing signage within District parks regarding overnight parking.

General Manager, John Tillotson, discussed the need to have no overnight parking signage posted at all OPUD parks.

- a) Forwarded item(s): Send to the Board for further discussion.
  - i) Staff Direction: Obtain signage template from Yuba County.
  - ii) Staff Report Requested: Yes

- 4) Consider change in OPUD's check signature policy.

Finance Manager, Karin Helvey, discussed the need and importance of adjusting the number of signatures required on checks from Board members. She mentioned that it is difficult to obtain signatures from Directors and modifying the current requirements would lessen the impact on day to day operations.

- a) Forwarded item(s): Send to the Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Yes

- 5) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Nothing to report.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 6) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*