

Revision 1

AGENDA  
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)  
BOARD OF DIRECTORS REGULAR MEETING  
7:00 p.m., Thursday, September 19, 2019  
Board Room, 1970 9th Avenue, Olivehurst

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation –

Items appearing on this agenda: members of the public wishing to address the OPUD Board regarding items appearing on this agenda are requested to complete the brief Request to Speak cards located in the back of the Board Room. Additional copies of the agenda are also available in the back of the room. Your completed Request to Speak cards are to be submitted to the OPUD Board Clerk. When your item(s) is called, the Board Clerk will announce your opportunity to come to the podium and address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested proceed to the podium, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately.–D/A

5.1. [Approve Minutes of the August 15, 2019 Regular Meeting](#)

5.2. [Approve August 2019 Claims for Payment.](#)

5.3. [Approve August 2019 Overtime Report.](#)

5.4. Approve merit increase for Perry Jackson, Utility Worker, Step 1 to Step 2, retroactive to August 22, 2019 – D/A

→ 5.5. ~~Approve merit increase for Larry Teal, Utility Operator 3, Step 4 to Step 5, retroactive to August 27, 2019—D/A~~

5.6. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business

6.1. [Receive an update on the annexation of the Industrial, Sports and Entertainment Zones for Water, Wastewater and Parks \(Strategic Plan 1.0\). – D/A](#)

6.1.1. Public comment

6.1.2. Questions/comments from Directors

6.1.3. Entertain motions and take roll as appropriate

6.2. [Consider approval of the OPUD Donation Request Approval Policy \(Strategic Plan 2.0\). – D/A](#)

6.2.1. Public comment

6.2.2. Questions/comments from Directors

6.2.3. Entertain motions and take roll as appropriate

6.3. [Receive information on CalPers Administrative Fees Section 218. – D/A](#)

6.3.1. Public comment

6.3.2. Questions/comments from Directors

6.3.3. Entertain motions and take roll as appropriate

6.4. [Review Fee Waivers Granted August 2019. – D/A](#)

6.4.1. Public comment

6.4.2. Questions/comments from Directors

6.4.3. Entertain motions and take roll as appropriate

7. Public Works

Water

7.1. [Consider approving the grant contract between OPUD and Yuba Water Agency for a focused potable water engineering study \(Strategic Plan 1.0\). – D/A](#)

7.1.1. Public comment

7.1.2. Questions/comments from Directors

7.1.3. Entertain motions and take roll as appropriate

7.2. [Consider awarding the bid for the focused potable water engineering study to Affinity Engineering in the amount of \\$47,000 for tasks 1-6 in their proposal. \(Strategic Plan 1.0\). – D/A](#)

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

Wastewater

7.3. [Consider awarding the bid for the 2019 Ford F550 with Dump body attachment to Geweke Ford for the price of \\$61,866.72.– D/A](#)

- 7.3.1. Public comment
- 7.3.2. Questions/comments from Directors
- 7.3.3. Entertain motions and take roll as appropriate

7.4. [Consider awarding the bid for the 2019 Ford Ranger to Downtown Ford for the price of \\$26,690.18. – D/A](#)

- 7.4.1. Public comment
- 7.4.2. Questions/comments from Directors
- 7.4.3. Entertain motions and take roll as appropriate

7.5. [Consider certifying the 2019 SSMP Update, 2019 SSMP Audit, and 2019 SSMP Audit Report. – D/A](#)

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

Parks

7.6. [Consider accepting the proposal from MTW Group to aid OPUD staff in preparation of the community park design RFP package \(Strategic Plan 3.0\). – D/A](#)

- 7.6.1. Public comment
- 7.6.2. Questions/comments from Directors
- 7.6.3. Entertain motions and take roll as appropriate

8. Fire Department

8.1. Receive an update from the Fire Consolidation Ad Hoc Committee. – D/A

- 8.1.1. Public comment
- 8.1.2. Questions/comments from Directors
- 8.1.3. Entertain motions and take roll as appropriate

9. Business Office

9.1. [Review Revenues and Expenditures Summary for August 29, 2019 \(Strategic Plan 5.3, 5.4\). – D/A](#)

- 9.1.1. Public comment
- 9.1.2. Questions/comments from Directors
- 9.1.3. Entertain motions and take roll as appropriate

9.2. [Review Treasurer's Report June 30, 2019 \(Strategic Plan 5.3 & 5.4\). – D/A](#)

- 9.2.1. Public comment
- 9.2.2. Questions/comments from Directors
- 9.2.3. Entertain motions and take roll as appropriate

- 9.3. Review Water Sales Comparison for September 2015-19 (Strategic Plan 5.1, 5.3). – D/A
  - 9.3.1. Public comment
  - 9.3.2. Questions/comments from Directors
  - 9.3.3. Entertain motions and take roll as appropriate

10. Human Resources

- 10.1. [Consider authorizing opening up a Park Maintenance I position with corresponding pay and further authorize filling the position via existing OPUD policies. – D/A](#)
  - 10.1.1. Public comment
  - 10.1.2. Questions/comments from Directors
  - 10.1.3. Entertain motions and take roll as appropriate

11. Board Committee Schedule

- 11.1. October 2019 Committee Meeting Schedule.
  - 11.1.1. Fire & Safety Committee.
  - 11.1.2. Parks & Recreation Committee.
  - 11.1.3. Water & Wastewater Committee.
  - 11.1.4. Audit Ad Hoc Committee

12. Reports (non-action items)

- 12.1. [September Fire Department Committee Report](#)
- 12.2. [September Parks Department Committee Report](#)
- 12.3. [September Water & Wastewater Department Committee Report](#)
- 12.4. Report from the General Manager.
- 12.5. Report from Legal Counsel.
- 12.6. Reports from Directors.
- 12.7. Public comment.

13. Closed Session

- 13.1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code § 54956.9(d)(3)

→ 13.2. *Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): four cases*

- 13.3. Conference with Labor Negotiator (Gov. Code § 54957.6): It is the intention of the Board to meet in closed session to review its position and to instruct its agency designated representative John Tillotson: Olivehurst Fire Local 4976

14. Meeting Reconvened

- 14.1. Announcement of reportable actions taken in closed session.

15. Adjourn

- 15.1. Entertain motion to adjourn.