

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, January 4<sup>th</sup>, 2022 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

- a) Staff report – The Park Maintenance Coordinator gave report.
- i) Staffing – No items were reported.
  - ii) Materials – No items were reported.
  - iii) Vandalism and Costs – No items were reported.

Jesus Velazquez, Park Maintenance Coordinator, stated that there approximately 30 trees at Tahiti Park that are a danger to the public as they are dying and not in good health. As such, they need to be removed. He suggests that we hire a company to remove the trees properly.

- (1) Forwarded item(s): None
  - (a) Staff Direction: Get estimates on cost to remove trees
  - (b) Staff Report Requested: None

b) Budgetary items

- i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
- (1) Forwarded item(s): Review of Revenue and Expenditures
    - (a) Staff Direction: None
    - (b) Staff Report Requested: None

2) Receive update on Prop 68 Round 4 grants.

Swarnjit Boyal, Public Works Engineer, stated that OPUD was not awarded any of the three applications submitted for the Prop 68 Round 4 grants. Both he and Bri Anne Ritchie, Board Clerk, shared that they had a meeting with Megan Harrison who is a project officer for the Prop 68 grants. They were able to receive constructive advice regarding the applications and areas where the applications did not score the most available points.

- a) Forwarded item(s): Bring to Board for update.
- i) Staff Direction: None
  - ii) Staff Report Requested: None

3) Discuss Pool Liner Loan Options.

Karin Helvey, Finance Manager, discussed some loan options to finance the pool liner.

- a) Forwarded item(s): Bring to Board for further discussion.
- i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Discuss 2021-22 Pool Budget.

Karin Helvey, Finance Manager, discussed the need to generate a pool budget for the 2021-22 fiscal year.

- a) Forwarded item(s): Bring to Board for further discussion.
- i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss hiring a pool manager for the 2022 pool season.

Cindy Van Meter, Office Manager/HR Coordinator, stated that OPUD needs to start the hiring process for a pool manager in order to be ready for the 2022 pool season. She stated that we need to reevaluate the pay scale as minimum wage has increased.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Discuss the status and options for arranging annual Lifeguard training and hiring of Lifeguards.](#)

Cindy Van Meter, Office Manager/HR Coordinator, stated that OPUD needs to start the hiring process and training for lifeguards for the 2022 pool season.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) Discuss Yuba Sutter Task Force's request to help with park maintenance and youth programs.

Stephanie McKenzie with the Yuba Sutter Task Force stated that the task force is interested in partnering with OPUD on revitalizing the parks. She also discussed wanting to assist in bringing more youth events to the Youth Center Building.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

8) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Nothing to report.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) [General Manager Report](#) – General Manager gave Report.

Cindy Van Meter, Office Manager, stated that the Governor extended the water shutoff moratorium on October 6, 2021, however information regarding this was not disseminated to the public or public organizations by State Officials or the Governor's office. The extension was through December 31, 2021.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*