

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: October 17, 2019

Item description/summary:

Youth Center Building Tenant Cost Share Adjustment.

The commercial Lease Agreement for the Youth Center Building between OPUD and AA includes a cost share agreement of \$150.00 per month for phone, water, electricity, gas, garbage removal, sanitary sewage disposal service and other costs necessary or incidental to AA's use of the property. The lease agreement is dated May 2019 and does not reflect any of the utility cost increases since then. On average, utility costs have increased by 25%.

Employee Feedback

Staff recommends to pass this increase to AA with a 37.50 monthly increase from \$150 to 187.50 per month. YMCA's cost share for occasional twice per week use will increase from \$50.00 to \$62.50 per month. \$50 each month will cover costs for regular occupancy one day each week. The remainder of utility charges will be charged to the district's department utilizing the building for storage and other uses. The suggested changes would increase revenues by at least \$500 per year.

Sample Motion:

Approve/Do not approve changes and charges.

Prepared by:

Karin Helvey, Financial Manager