

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee Report



Date/Time: Thursday, January 2nd, 2020 at 6:00 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

Staff informed Directors of interest in the construction of affordable housing within the District's boundaries.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager informed Directors of the next scheduled Yuba County LAFCO meeting, and potential funding collaboration opportunities. General Manager and Directors also discussed expressed in the area to be annexed.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

3. Discuss OPUD providing a proposal to Hard Rock for operation of their wastewater plant.

General Manager informed Directors that a fiscal analysis is underway for the cost to provide service, and that Legal Counsel will examine any proposal to ensure that the District is protected from liability. General Manager informed Directors that Staff have examined the current system in place at the Hard Rock Casino, and have compared it to other systems the District currently serves.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

4. Discuss the Ad Hoc Committees established by the OPUD and their respective Sunset Dates.

District Clerk appraised Directors of the current status of the Ad Hoc Committees established by the Board, and their respective renewal statuses.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

5. Wastewater Treatment Facility Status Report
- a. Staff Report – General Manager gave a report.
 - b. Budgetary Items – Financial Manager gave a report.
 - 1. Monthly Review of Revenue and Expenditures – Wastewater (Pages 13-16) (Strategic Plan 2013-2018, 5.1)
 - c. Staffing – District Clerk gave a report.
 - d. Materials – No items were reported.

Forwarded item(s): Retro-Active Longevity Policy, Credit Card Policy
Staff Direction: None
Staff Report Requested: Human Resources Coordinator, Financial Manager

6. Discuss commencement of the salary review for the Financial Manager position.

General Manager informed Directors that during his tenure, he has been in turns examining the salaries of various positions and making adjustments as necessary. General Manager informed Directors that Human Resources Coordinator would be examining the issue and presenting findings.

Forwarded item(s): Discuss commencement of the salary review for the Financial Manager position.
Staff Direction: None
Staff Report Requested: Human Resources Coordinator

7. Discuss the process of placing District Ordinances and Resolutions on the OPUD website.

District Clerk informed Directors of the status of researching services to scan District Ordinances and Resolutions, and the additional services to create a municipal code for the District. District Clerk informed Directors of initial findings on fiscal impact.

Forwarded item(s): Discuss the process of placing District Ordinances and Resolutions on the OPUD website.
Staff Direction: None
Staff Report Requested: District Clerk

8. Review statistics on permits, capacity fees, and final approvals completed by the District in 2019.

Public Works Engineer gave a report. Directors and Staff discussed regional growth.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

9. Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Public Works Engineer discussed T-shirt design with the District logo, and informed Directors of planned events to take place in the spring. Public Works Engineer requested Director involvement at the future events.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

10. Water Department Status Report

a. Staff report – Water Department Manager gave a report.

b. Budgetary Items – Financial Manager gave a report.

1. Monthly Review of Revenue and Expenditures – Water (pages 13-16) (Strategic Plan 2013-2018, 5.1)

c. Staffing – No items were reported.

d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

General Manager Report