

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, May 16, 2019
Board Room, 1970 9th Avenue, Olivehurst

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation –

Items appearing on this agenda: members of the public wishing to address the OPUD Board regarding items appearing on this agenda are requested to complete the brief Request to Speak cards located in the back of the Board Room. Additional copies of the agenda are also available in the back of the room. Your completed Request to Speak cards are to be submitted to the OPUD Board Clerk. When your item(s) is called, the Board Clerk will announce your opportunity to come to the podium and address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested proceed to the podium, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately.–D/A
 - 5.1. [Approve Minutes of the April 18, 2019 Regular Meeting](#)
 - 5.2. [Approve April 2019 Claims for Payment.](#)
 - 5.3. [Approve April 2019 Overtime Report](#)
 - 5.4. Approve merit increase for Gerardo Rodriguez, Water Treatment Plant Operator, Step 3 to Step 4, retroactive to April 28, 2019
 - 5.5. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business
 - 6.1. [Consider approving Professional Services Agreement with Planning Partners for preparation of CEQA documents related to annexation of the Industrial, Sports and Entertainment Zones for Water, Wastewater and Parks \(Strategic Plan 1.0\). – D/A](#)
 - 6.1.1. Public comment
 - 6.1.2. Questions/comments from Directors
 - 6.1.3. Entertain motions and take roll as appropriate

 - 6.2. [Consider awarding the contract for infrastructure relocation on 7th Avenue to All American Construction for the price of \\$45,800. – D/A](#)
 - 6.2.1. Public comment
 - 6.2.2. Questions/comments from Directors
 - 6.2.3. Entertain motions and take roll as appropriate

 - 6.3. [Consider accepting the bid alternate for infrastructure relocation proposed by Yuba County in conjunction with the County Overlay project. – D/A](#)
 - 6.3.1. Public comment
 - 6.3.2. Questions/comments from Directors
 - 6.3.3. Entertain motions and take roll as appropriate

 - 6.4. [Consider selection of a service provider for the OPUD Website. \(Strategic Plan 2018-2023, 2.4\).– D/A](#)
 - 6.4.1. Public comment
 - 6.4.2. Questions/comments from Directors
 - 6.4.3. Entertain motions and take roll as appropriate

 - 6.5. Review Fee Waivers Granted May 2018. – D/A
 - 6.5.1. Public comment
 - 6.5.2. Questions/comments from Directors
 - 6.5.3. Entertain motions and take roll as appropriate

7. Public Works
 - Wastewater
 - 7.1. [Consider approving bid specification for a Brown Bear skidsteer attachment for the Wastewater Department. – D/A](#)
 - 7.1.1. Public comment
 - 7.1.2. Questions/comments from Directors
 - 7.1.3. Entertain motions and take roll as appropriate

Parks

7.2. Consider approving the agreement between Yuba County Health & Human Services for partial OPUD 2019 Pool Season funding. – D/A

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

7.3. Consider 2018-19 Pool Season funding options. – D/A

- 7.3.1. Public comment
- 7.3.2. Questions/comments from Directors
- 7.3.3. Entertain motions and take roll as appropriate

7.4. Consider adopting resolutions allowing OPUD's representatives to apply for grant funding for community parks. – D/A

- 7.4.1. Public comment
- 7.4.2. Questions/comments from Directors
- 7.4.3. Entertain motions and take roll as appropriate

7.5. Discuss possible times and locations for community involvement meetings in grant application process. – D/A

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

7.6. Consider approving the bid specification for OPUD Parks Fall Material. – D/A

- 7.6.1. Public comment
- 7.6.2. Questions/comments from Directors
- 7.6.3. Entertain motions and take roll as appropriate

8. Business Office

8.1. Consider Budget Amendment 2 for FY 2018-19 (Strategic Plan 5.3 & 5.4) – D/A

- 8.1.1. Public comment
- 8.1.2. Questions/comments from Directors
- 8.1.3. Entertain motions and take roll as appropriate

8.2. Review Revenues and Expenditures - Budget to Actual for May 2019 (Strategic Plan 5.3, 5.4). – D/A

- 8.2.1. Public comment
- 8.2.2. Questions/comments from Directors
- 8.2.3. Entertain motions and take roll as appropriate

8.3. Review Treasurer Report March 2019 (Strategic Plan 5.3 & 5.4)

- 8.3.1. Public comment
- 8.3.2. Questions/comments from Directors
- 8.3.3. Entertain motions and take roll as appropriate

8.4. Review Water Sales Comparison for April 2015-19 (Strategic Plan 5.1, 5.3). – D/A

- 8.4.1. Public comment
- 8.4.2. Questions/comments from Directors
- 8.4.3. Entertain motions and take roll as appropriate

9. Human Resources

9.1. [Consider increasing the base annual salary of the Public Works Engineer, with the inclusion of experience-based step increases. – D/A](#)

9.1.1. Public comment

9.1.2. Questions/comments from Directors

9.1.3. Entertain motions and take roll as appropriate

9.2. [Consider approving updates to the Fire Battalion Chief Position description to address the addition of the Safety Office duties, and corresponding compensation. – D/A](#)

9.2.1. Public comment

9.2.2. Questions/comments from Directors

9.2.3. Entertain motions and take roll as appropriate

9.3. [Consider approving the eligibility list for Intermittent-Seasonal Park Laborer and authorize General Manager to hire from certified list. – D/A](#)

9.3.1. Public comment

9.3.2. Questions/comments from Directors

9.3.3. Entertain motions and take roll as appropriate

10. Board Committee Schedule

10.1. June 2019 Committee Meeting Schedule.

10.1.1. Fire & Safety Committee.

10.1.2. Parks & Recreation Committee.

10.1.3. Water & Wastewater Committee.

10.1.4. Special Meeting

11. Reports (non-action items)

11.1. [May Fire Department Committee Report](#)

11.2. [May Parks Department Committee Report](#)

11.3. [May Water & Wastewater Department Committee Report](#)

11.4. Report from the General Manager.

11.5. Report from Legal Counsel.

11.6. Reports from Directors.

11.7. Public comment.

12. Correspondence

12.1. [Request to Yuba County for Funding for Annexation and Study Costs](#)

12.2. [FRAQMD – Approval of Supplemental Environmental Project](#)

13. Closed Session

13.1. Conference with Legal Counsel - Existing Litigation – (Paragraph (1) of subdivision (d) of Section 54956.9: Plumas Brophy Fire Protection District; Wheatland Fire Authority v. Olivehurst Public Utility District; Olivehurst Public Utility District Board of Directors.

13.2. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code § 54956.9(d)(3)

13.3. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): one case

13.4. Closed Session: Government Code § 54957 – It is the intention of the Board to meet regarding Public Employee Performance Evaluation: General Manager

13.5. Closed Session: Government Code § 54957 – It is the intention of the Board to meet regarding Public Employee Performance Evaluation: Legal Counsel

14. Meeting Reconvened

14.1. Announcement of reportable actions taken in closed session.

15. Adjourn

15.1. Entertain motion to adjourn.