

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, March 7th, 2024, at 5:00 p.m.

Directors: Burbank and Perrault

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9th Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

a) [Staff report](#) – Parks Department Manager gave report.

- i) Staffing – No items were reported.
- ii) Materials – Outside landscaping service contracts were discussed.
 - (1) Forwarded item(s): Bring contract to Board for further discussion.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: Staff Report to be completed for Board meeting.
- iii) Vandalism and Costs – No items were reported.

b) VCIO Report

VCIO gave verbal report.

c) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2023-24 \(pages 6-11, 19\) \(Strategic Plan 5.1\).](#)
- ii) [Review Treasurer's Report December 2023.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24 and Review Treasurer's Report December 2023.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

2) Discuss CFD 2005-2 Assessment Budget 2024-25.

Karin Helvey, Financial Manager, stated that we will need to increase the CFD assessments as the cost of parks maintenance has increased.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss Joann Aiello Park concerns.

John Tillotson, General Manager stated that the park has some repairs that need to be completed and staff will be focusing on getting them finished as soon as possible.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

4) Discuss request for adding pickleball courts to Plumas Lake.

Bri Anne Ritchie, Board Clerk, discussed the email that was received by a resident asking for pickleball courts to be added to the Plumas Lake area.

- a) Forwarded item(s): None
 - i) Staff Direction: Send email response to resident.
 - ii) Staff Report Requested: None

5) Discuss Dry Creek Park official opening.

Bri Anne Ritchie, Board Clerk, asked if the Committee wanted to do a grand opening event for the park.

- a) Forwarded item(s): None

- i) Staff Direction: No grand opening event will take place.
- ii) Staff Report Requested: None

6) [Discuss Plumas Lake Adult Softball League Non-Profit status and suspension.](#)

Bri Anne Ritchie, Board Clerk, stated that the league's Non-Profit status is still outstanding with the IRS and their current liability insurance has been provided.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) Discuss lease agreement utility charges for Youth Center Building.

Bri Anne Ritchie, Board Clerk, and Karin Helvey, Financial Manager, stated that the costs for the building's lease agreements are in line with what is spent for all utility charges combined.

- a) Forwarded Item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

8) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

9) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Field Use Agreement – Local Girls Softball Team – Previously Lincoln Girls Softball](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: Get additional information from group.
 - (2) Staff Report Requested: None

b) [Special Event Application – Revive Church – Revive Easter Party](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: None
 - (2) Staff Report Requested: None

c) [Special Event Application – South Yuba County Sunrise Rotary Club – Plumas Lake Block Party](#)

- i) Forwarded item(s): Bring to Board for further discussion.
 - (1) Staff Direction: None
 - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

10) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.