

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, June 1st, 2020 at 4:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) Staff report – The Park Maintenance Coordinator presented report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.
 - b) Budgetary items
 - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
 - ii) Review Parks Department Preliminary Budget for FY 2021-22.
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Parks Department Preliminary Budget for FY 2021-22.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

2) [Discuss SDRMA District Insurance Policy Renewal for FY 2021-22.](#)

Karin Helvey, Finance Manager, discussed the District's insurance policy renewal with SDRMA and stated that inquiries have been made with other insurance carriers, however, OPUD does not qualify.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss Reinstating Utility Lien Process.](#)

Cindy Van Meter, Office Manager, discussed the need to reinstate the utility lien process to ensure that utility invoices that are excessively overdue are paid when properties are sold or transfer ownership.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) [Discuss Plumas Lake Community Park Lease Agreement with Danna Farms, Inc.](#)

John Tillotson, General Manager, discussed the lease agreement that was received from Danna Farms, Inc. It is currently being reviewed by OPUD's legal counsel.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss OPUD Pool repairs.

John Tillotson, General Manager, stated that we have had phone inquiries about our RFP and additional quotes are anticipated to arrive for the repairs to the pool.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

6) Discuss updating the OPUD Parks Master Plan.

John Tillotson, General Manager, stated that the park master plan has not been updated for over 10 years and it is important to review and update as necessary.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [Discuss naming 2 parks located in River Oaks South.](#)

John Tillotson, General Manager, discussed that a pole has been generated for public input on names and the final list of names and tally of votes will be brought to the board.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss request for pickleball court in Plumas Lake.

Bri Anne Ritchie, Board Clerk, discussed the email request received about adding pickleball courts to the parks in Plumas Lake. John Tillotson, General Manager, stated that OPUD will have to look into how much they cost and it will be considered when the OPUD Parks Master Plan is reviewed and updated.

- a) Forwarded items(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

9) Discuss the amount of swings located at the parks in Plumas Lake.

A member of the public discussed some of the parks in the Plumas Lake area that do not have swings and requested that OPUD consider adding swings to those parks without. John Tillotson, General Manager, stated that OPUD will look into adding additional swings to those parks and will incorporate that option in our Parks Master Plan.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

10) Discuss returning to in-person meetings starting with July Committees.

John Tillotson, General Manager, discussed the need to return to in-person meetings. OPUD will be resuming in-person meetings beginning with our July Committee meetings which will be held on June 29th and 30th unless there are changes made at the State level or by Governor Gavin Newsom.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

11) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Plumas Lake Little League – Fireworks Booth.](#)

Bri Anne Ritchie, Board Clerk, discussed Plumas Lake Little League's request to allow for their annual fireworks booth for the Fourth of July.

- i) Forwarded item(s): None
 - (1) Staff Direction: None
 - (2) Staff Report Requested: None

b) [Missionary Gospel Church – Community Outreach Service.](#)

Bri Anne Ritchie, Board Clerk, discussed the request from Missionary Gospel Church to have a special event at the Olivehurst Community Park.

- i) Forwarded item(s): Bring to Board for further discussion.
 - (1) Staff Direction: None
 - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

12) [General Manager Report](#) - General Manager's report was reviewed.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.