

**AGENDA**  
**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**7:00 p.m., Thursday, December 16, 2021**  
**LOCATION: Virtual Board Meeting**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

**PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to [britchie@opud.org](mailto:britchie@opud.org).

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD's permanent records.

Email messages should be sent to [britchie@opud.org](mailto:britchie@opud.org). If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to.

For example, you can type in the Subject Line,  
"Agenda Item 6 – District Business" or "Agenda Item 8 – Business Office".

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.

\*\*D/A - Discussion/Action

4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

5. Comments from Outgoing President

6. [Election of Officers of the Board](#)
  - 6.1. President of the Board – D/A
  - 6.2. Vice President of the Board – D/A
  - 6.3. [Discuss process for Committee Assignments – D/A](#)
  - 6.4. Discuss extending sunsets on ad-hoc committees – D/A
  - 6.5. Examine and consider modifications to the current Committee scheduling process – D/A
  
7. [Consent Agenda](#) – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A
  - 7.1. [Approve Minutes of the November 18, 2021 Regular Meeting.](#)
  - 7.2. [Approve Minutes of the December 02, 2021 Special Board Meeting.](#)
  - 7.3. [Approve November 2021 Claims for Payment.](#)
  - 7.4. [Approve November 2021 Overtime Report.](#)
  - 7.5. [Review Revenue and Expenditure Summary November 22, 2021 FY 2021 \(Strategic Plan 5.3 & 5.4\).](#)
  - 7.6. [Review Water Sales November 2015 to November 2021 \(Strategic Plan 5.1, 5.3\).](#)
  - 7.7. [Review Service Water Account Analysis October 2021 to November 2021 \(Strategic Plan 5.1, 5.3\).](#)
  - 7.8. [Review Invoice Cloud Activity through December 7, 2021 \(Strategic Plan 5.1, 5.3\).](#)
  - 7.9. [Review September 2021 Treasurer Report \(Strategic Plan 5.1, 5.3\).](#)
  - 7.10. [Approve OPUD Resolution No. 2383 – A Resolution Authorizing Teleconference Meetings in Compliance with AB 361.](#)
  - 7.11. Entertain motions for approval of consent agenda and take roll as appropriate.
  
8. [District Business](#)
  - 8.1. [Discuss Voting Rights Act Ward Based OPUD Board Elections – D/A](#)
    - 8.1.1. Public comment
    - 8.1.2. Questions/comments from Directors
    - 8.1.3. Entertain motions from Directors
  
  - 8.2. [Consider approving the revised OPUD Disposal of Surplus Equipment/Property Policy – D/A](#)
    - 8.2.1. Public comment
    - 8.2.2. Questions/comments from Directors
    - 8.2.3. Entertain motions from Directors
  
9. Public Works
  - [Parks](#)
    - 9.1. [Consider approving the proposed Policy for Memorials in District Parks – D/A](#)
      - 9.1.1. Public comment
      - 9.1.2. Questions/comments from Directors
      - 9.1.3. Entertain motions and take roll as appropriate
  
    - 9.2. [Receive update on Per Capita Grant – D/A](#)
      - 9.2.1. Public comment
      - 9.2.2. Questions/comments from Directors
      - 9.2.3. Entertain motions and take roll as appropriate

Water/Wastewater

9.3. [Receive update on South County infrastructure – D/A](#)

- 9.3.1. Public comment
- 9.3.2. Questions/comments from Directors
- 9.3.3. Entertain motions and take roll as appropriate

9.4. [Consider approving Resolution No. 2382, a resolution authorizing the grant application, acceptance, and execution for the Saddle Replacement Project – D/A](#)

- 9.4.1. Public comment
- 9.4.2. Questions/comments from Directors
- 9.4.3. Entertain motions and take roll as appropriate

9.5. [Consider awarding the Wastewater Treatment Facility Security Camera Equipment, Start-up, and Installation project to the apparent lowest bidder - D/A](#)

- 9.5.1. Public comment
- 9.5.2. Questions/comments from Directors
- 9.5.3. Entertain motions and take roll as appropriate

9.6. [Consider approving the water/wastewater rate study and Prop 218 compliance proposal from Bartle Wells – D/A](#)

- 9.6.1. Public comment
- 9.6.2. Questions/comments from Directors
- 9.6.3. Entertain motions and take roll as appropriate

10. Human Resources

10.1. Consider authorizing the addition of a 1% Bilingual Certification to the MPEA MOU – D/A

- 10.1.1. Public comment
- 10.1.2. Questions/comments from Directors
- 10.1.3. Entertain motions and take roll as appropriate

10.2. [Consider approving the proposed Engineering Technician I and II position descriptions with proposed salaries and authorize filling positions via district policies – D/A](#)

- 10.2.1. Public comment
- 10.2.2. Questions/comments from Directors
- 10.2.3. Entertain motions and take roll as appropriate

11. Board Committee Schedule

11.1. January 2022 Committee Meeting Schedule.

- 11.1.1. Fire & Safety Committee – Tuesday, January 4, 2022 at 4:00 p.m.
- 11.1.2. Parks & Recreation Committee – Tuesday, January 4, 2022 at 5:00 p.m.
- 11.1.3. Water & Wastewater Committee – Wednesday, January 5, 2022 at 5:45 p.m.

12. Reports (non-action items)

- 12.1. [November Fire Department Committee Report.](#)
- 12.2. [November Parks Department Committee Report.](#)
- 12.3. [November Water & Wastewater Department Committee Report.](#)
- 12.4. Report from the General Manager.
- 12.5. Report from Legal Counsel.
- 12.6. Reports from Directors.
- 12.7. Public comment.

13. Correspondence

14. Closed Session

- 14.1. Conference with Labor Negotiator (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson, General Manager

Name of Employee Organization: Operating Engineers Local Union No. 3 Public Employees Division, on Behalf of the Business and Utility Unit

- 14.2. Conference with Labor Negotiator (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson, General Manager

Name of Employee Organization: Management Professional Employees Association (MPEA)

- 14.3. Conference with Legal Counsel – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: Two

15. Meeting Reconvened

- 15.1. Announcement of reportable actions taken in closed session.

16. Adjourn

- 16.1. Entertain motion to adjourn.