

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: January 16, 2020

Item description/summary:

Receive an update on the status of placing Ordinances and Resolutions on the District website.

Research has been started into determining general costs and potential companies to provide document scanning services and municipal code creation. Attempting to find companies willing to take on the task of scanning the Ordinances and Resolutions has been revealing, though one local company indicated they would be willing. It also appears that there are a few potential options for companies that could create a municipal code that includes the most current Ordinances and Resolutions.

Fiscal Analysis:

Initial figures indicate that the total cost to scan the District's Ordinances and Resolutions into electronic format, and further solicit vendors to review and compile those documents into a municipal code is upwards of \$10,000, which would be spread across all departments.

Employee Feedback

None

Sample Motion:

None; information only

Prepared by:

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