

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: October 19, 2023

Item description/summary: Reimbursement Agreement for Obtaining Class A-B License

Attached is a proposed agreement between the District and District employee for reimbursement for obtaining a Class A-B license. The background on this item is that we have struggled to find employees who already have a Class A/B license to drive our VacCon truck (affectionally called the sucker truck). This truck is primarily used by our collection staff for sucking water or sewage from a hole for repairs, etc. Previously we would train drivers in house and then send them to get their license. As of February 7, 2022, the State of California required the following to obtain a Class A/B license: On February 7, 2022, the Department of Motor Vehicles (DMV) implemented federal Entry Level Driver Training (ELDT) requirements for commercial driver's license (CDL) applicants. ELDT must be conducted by a registered training provider listed on the federal Training Provider Registry (TPR).

Successful completion of ELDT is required on or after February 7, 2022, for applicants who are:

- Obtaining an original CDL (Class A or B);
- Upgrading an existing Class B CDL to a Class A CDL; or
- Obtaining a School Bus (S), Passenger (P), or Hazardous Materials (H) endorsement

In addition to the federal requirements, when applying for an original CDL (Class A or B) in California, the applicant must complete a minimum of 15 hours of behind-the-wheel training and submit a [California Commercial Driver Behind The Wheel Training Certification \(DL 1236\)](#) to the DMV as proof of completion prior to the issuance of their CDL.

The cost for these classes runs approximately \$8,000 (not including the DMV costs). OPUD is willing to pay for these costs but needs to assure that the employee is going to continue working for us for at least 4 years.

Fiscal Analysis:

Cost of class and DMV fees \$8,000 +

Sample Motion/Staff Recommendation:

Consider approving the Reimbursement Agreement for obtaining Class A/B license pending meet and confer – D/A

Prepared by:

Cindy Van Meter/Office Manager-Human Resource Coordinator

OLIVEHURST PUBLIC UTILITY DISTRICT

Our mission is to provide high quality services to enhance our community's quality of life.



BOARD OF DIRECTORS

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GENERAL MANAGER

John Tillotson

**AGREEMENT BETWEEN
OLIVEHURST PUBLIC UTILITY (OPUD) AND
WASTEWATER COLLECTION SYSTEM EMPLOYEE FOR OBTAINING
CLASS A/B LICENSE W/TANK ENDORSEMENT AT OPUD'S EXPENSE**

Effective Date: _____

I, _____ (please print name), an employee in good standing of the Olivehurst Public Utility District, do agree as follows:

- 1) I am an employee of the Olivehurst Public Utility District ("District").
- 2) As of the date of this agreement, I have been an employee of the District since _____.
- 3) In exchange for the District paying for classes for me to obtain my class A/B with tank endorsement, I agree to the following:
 - a) This agreement shall be effective for three (3) years from the date it is signed by me.
 - b) As OPUD is paying for the cost of my classes to obtain my class A/B license with tank endorsement and the cost of my license and any other expenses attached to obtaining said license, I agree to continue my employment with OPUD for the length of this agreement.
 - c) If I chose to leave the District before the close of this three (3) year agreement I will be required to reimburse the District accordingly for the cost incurred by the District for me obtaining my class A/B license with tank endorsement:
 - i) For each year worked for the District the pay back amount will be reduced by 33.3%. For example, should I leave prior to year two (2) of the contract, I would be required to immediately reimburse the District for 66.6% of the costs incurred.
 - ii) Should I be involuntarily terminated prior to the end of this agreement, the agreement will become null and void.
- 4) By their signatures below, the District and Wastewater Collection System employee hereby acknowledge and agree to the terms of this agreement.

Olivehurst Public Utility District

**OPUD Wastewater Collection System
Employee**

John Tillotson, General Manager

Employee Signature

Name: _____
(Please Print)