

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee



Date/Time: Wednesday June 5th, 2024, at 3:30 p.m.

Directors: Floe and Griego

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

John Tillotson, General Manager, stated that construction on the lift station for the affordable apartments in Plumas Lake has started.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.

John Tillotson, General Manager, stated that bid proposal documents will be coming to the board for the June meeting.

- a) Forwarded item(s): Bring bid proposal documents to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report requested for Board meeting.

- 3) Discuss OPUD's disaster preparedness plan.

John Tillotson, General Manager, stated that Director Griego met with the Yuba County Sheriff. More information to follow at the next committee meeting.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) Discuss adopting California Uniform Public Construction Cost Accounting Act (CUPCCAA).

John Tillotson, General Manager, stated that this was recommended by OPUD's legal counsel. Karin Helvey, Financial Manager, stated that this program increases bid thresholds for projects, but that it adds an additional burden to District employees by increasing their workload.

- a) Forwarded item(s): None
 - i) Staff Direction: Do not move forward to Board.
 - ii) Staff Report Requested: None

- 5) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of \$26,700 payable by General Fund Olivehurst Park Department to Water Department.

Karin Helvey, Financial Manager, stated that when the splash pad was added, capacity fees should have been paid due because it tied into the water main and as such is considered a new connection. She stated that she is asking that the Water Department waive the capacity fee.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) Wastewater Treatment Facility Status Report

- a) [Staff Report](#) – Chief Plant Operator gave report.
 - i) Staffing: 2 new operators were hired.

- ii) Materials: Effluent flow meter needs to be replaced. A quote was obtained for \$35,000.00. The dollar amount falls into the bid threshold. A RFB needs to be completed for material only and will go to the June Board meeting for further consideration.

b) VCIO Report

VCIO gave verbal report.

c) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater FY 2023-24 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
- ii) [Monthly Review of Revenue and Expenditures - Engineering FY 2023-24 \(page 5\) \(Strategic Plan 5.1\).](#)
- iii) [Review Budget, Wage, and Benefit Estimate for FY 2024-25.](#)
- iv) [Review Appropriation Limit for FY 2024-25.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24; Review Budget, Wage, and Benefit Estimate for FY 2024-25; Review Appropriation Limit for FY 2024-25.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

7) Water Department Status Report

- a) [Staff report](#) – Water Department Manager gave report.
 - i) Staffing: No items were reported.
 - ii) Materials: No items were reported.

b) VCIO Report

VCIO gave verbal report.

c) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water FY 2023-24 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
- ii) [Review Budget, Wage, and Benefit Estimate for FY 2024-25.](#)
- iii) [Review Appropriation Limit for FY 2024-25.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24; Review Budget, Wage, and Benefit Estimate for FY 2024-25; Review Appropriation Limit for FY 2024-25.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

8) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.