

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Fire Department/Safety Committee



Date/Time: Thursday, June 6<sup>th</sup>, 2024, at 4:00 p.m.

Directors: Burbank and Nelson

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
  - a) [Staff report](#) – Reviewed Chief York’s report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
  - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)  
  
No items were reported.
  - c) VCIO Report  
  
VCIO gave verbal report.
  - d) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2023-24 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
    - ii) [Monthly Review of Revenue and Expenditures – Administration FY 2023-24 \(page 3\) \(Strategic Plan 5.1\).](#)
    - iii) [Review Budget, Wage, and Benefit Estimate for FY 2024-25.](#)
    - iv) [Review Appropriation Limit for FY 2024-25.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24; Review Budget, Wage, and Benefits Estimate for FY 2024-25; Review Appropriation Limit for FY 2024-25.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None
        - (c) Documents: None
- 2) Discuss weed abatement 2024.  
  
John Tillotson, General Manager, stated that the notices have been sent out and responses are coming back in.
  - a) Forwarded item(s): None
    - i) Staff Direction: None
    - ii) Staff Report Requested: None
- 3) [Discuss letter received from Fire Chief Hegstrom with Linda Fire.](#)  
  
Directors are aware of letter.
  - a) Forwarded item(s): Bring to Board for further discussion.
    - i) Staff Direction: None
    - ii) Staff Report Requested: None
- 4) Discuss terminating Fire Collaboration ad-hoc.  
  
No items were reported.
  - a) Forwarded item(s): None
    - i) Staff Direction: Ask Board President, Director Perrault, to sunset Fire Collaboration ad-hoc.
    - ii) Staff Report Requested: None

5) Receive update on surplus of old ladder truck and old 315.

Bri Anne Ritchie, Board Clerk, provided update and stated that the items have been relisted on GovDeals with a lower reserve amount.

- a) Forwarded item(s): None
  - i) Staff Directions: None
  - ii) Staff Report Requested: None

6) Discuss July's Committee Meeting.

Bri Anne Ritchie, Board Clerk, stated that the July committee meeting is scheduled for July 4<sup>th</sup>, which is a holiday.

- a) Forwarded item(s): None
  - i) Staff Direction: Cancel the July Fire Department/Safety Committee Meeting.
  - ii) Staff Report Requested: None

7) Discuss break area for office staff.

Karin Helvey, Financial Manager, stated that the office staff do not currently have a location to enjoy their breaks. It was discussed using the Board Room to have their breaks.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

8) [Business Office Status Report](#) – Karin Helvey, Financial Manager, gave report.

9) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*