

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: February 20 2025

Item description/summary:

Budget Amendment 1 - Budget Year 2024-25. The 2024-25 Budget Amendment 1 request reflects effects of inflation, addition of improvement projects, new purchase requests, and/or personnel changes.

Fiscal Analysis:

Requests for the 2024-25 Budget Amendment 1 increase appropriations by \$1,210,817 district-wide. Olivehurst Parks budget is increased by \$15,000 to cover legal expenses for cell tower contract renewals and \$4,000 for Olivehurst Community Park pickle ball court project. The Fire Department needs \$27,000 for strike team costs that the District covers until incident payments are received. The Water Department request for \$147,500 includes the purchase of a 3rd Ford Maverick PU, Well # 31 repairs, and increases in other operational costs. \$523,317 amend Capital Improvement Plumas Lake Maganese Filter Project 3-year budget (CFD - Fund 18) to a total of \$3,150,947. Wastewater request for the increase of \$521,000 include \$20,000 in overtime due to newly implemented call-out pay and uncontrollable incidents at the Hard Rock site. \$63,000 are for the emergency purchase of a Vaughan pump at the treatment plant. The Capital Improvement Liftstation #14 odor abatement project budget is increased by \$430,000 to reflect the board approved contract with Newland Entities. Attached are request details and funding sources.

Employee Feedback

Sample Motion:

Make motion to approve/not approve 2024-25 Budget Amendment 1.

Prepared by:

Karin Helvey, Financial Manager

2024-25 BUDGET AMENDMENT REQUEST 1

| <i>Account</i> | <i>Account Name</i> | <i>Amount</i> | <i>Detail</i> | <i>Funding Source</i> |
|---------------------------------|---|---------------|--|-------------------------------|
| Administration | | | | |
| | | \$0 | | |
| Engineering | | | | |
| | | Total | \$0 | |
| Parks-Olivehurst | | | | |
| 11.59103.02.0 | OVERHEAD - ALLOCATED COSTS - OH PARKS | 0 | | |
| 11.59405.02.0 | LEGAL FEES - PARKS | 15,000 | Water tower cell contract renewals | Property Taxes/Misc. Revenues |
| 11.59801.02.0 | BLDS & IMPROVEMENTS | 4,000 | Pickle ball court/tennis court | |
| | Total | \$19,000 | | |
| Parks-CSA | | | | |
| 11.59103.03.0 | OVERHEAD - ALLOCATED COSTS - CSA 66 PARKS | 0 | | |
| | Total | \$0 | | |
| Fire - Olivehurst and ER | | | | |
| 11.59102.09.0 | OVERHEAD - ALLOCATED COSTS - FIRE | 0 | | |
| 11.45403.09.0 | STRIKE TEAM REVENUES | (27,000) | Park and Gold Complex reimbursements | Strike Team Revenues |
| 11.59317.09.0 | STRIKE TEAM REIBMURSABLE COST | 27,000 | New account - for upfronted Strike Team Cost | |
| | Total | \$0 | | |

2024-25 BUDGET AMENDMENT REQUEST 1

| <i>Account</i> | <i>Account Name</i> | <i>Amount</i> | <i>Detail</i> | <i>Funding Source</i> |
|-------------------|------------------------------------|--------------------|---|------------------------------------|
| Water | | | | |
| 12.59103.00.0 | OVERHEAD - ALLOCATED COSTS - WATER | 0 | | |
| 12.45600.00.0 | MXU METER REIMBURSEMENT | (100,000) | New meter type (remote shutoff) | Meter Sales to Developers |
| 12.59200.00.0 | WATER METERS AND SUPPLIES | 100,000 | New meter type (remote shutoff) | Developer Charges/SalesRevenues |
| 12.59300.00.0 | OPERATING SUPPLIES - WATER | 25,000 | | Sales Revenues/Reserves |
| 12.59401.00.0 | GENERAL INSURANCE - WATER | 4,000 | Vehicle/ Equipment additions | Sales Revenues |
| 12.59425.00.0 | SECURITY - WATER | 3,500 | Charged to Outside Services in prior year | Sales Revenues |
| 12.59802.00.0 | AUTO & OTHER EQUIP EXP - WATER | 10,000 | | Sales Revenues |
| 12.59803.00.0 | WELL & WTP EXP | 75,000 | Well 31 | Sales Revenues/Reserves |
| 13.59805.00.0 | VEHICLE REPLACEMENT | 30,000 | PU Truck 3 - 2024-25 Working Budget approval for 2 PU Trucks | Reserves |
| | Total | \$147,500 | | |
| Wastewater | | | | |
| 13.59103.00.0 | OVERHEAD - ALLOCATED COSTS - SEWER | 0 | | |
| 13.59110.00.0 | SALARIES OT - WASTEWATER | 20,000 | Call-out pay, Hard Rock incidents | Sales Revenues, Hard Rock Contract |
| 13.59401.00.0 | GENERAL INSURANCE - SEWER | 8,000 | Vehicle/ Equipment additions | Sales Revenues |
| 13.59333.00.0 | PUMPS, MOTORS, EQUIPMENT | 63,000 | VAUGHAN MODEL PE10R12CS PUMP | Sales Revenues/Reserves |
| 13.59600.00.0 | CAPITAL OUTLAY | 430,000 | Liftstation 14 Odor Abatement Project | Reserves/Capacity fees |
| | Total | \$521,000 | | |
| CFD 2002-1 | | | | |
| XX.59103.00.0 | OVERHEAD - ADMIN EXPENSES - CFDs | 0 | | |
| 18.59600.00.0 | Capital Outlay | 523,317 | Engineering (Soft Costs) | Water capacity fees |
| | Total | \$523,317 | | |
| | Total Budget Amendments | \$1,210,817 | | |