

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, September 5<sup>th</sup>, 2024, at 5:00 p.m.  
Directors: Burbank and Perrault  
Location: Hybrid Meeting Via Zoom and In-Person in the Board Room  
Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – Parks Department Manager gave report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs - No items were reported.
  - b) VCIO Report  
  
VCIO gave verbal report.
  - c) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2023-24 \(pages 6-11, 19\) \(Strategic Plan 5.1\).](#)
    - ii) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2024-25 \(pages 6-11, 19\) \(Strategic Plan 5.1\).](#)
    - iii) [Discuss Budget Amendment 2 for FY 2023-24.](#)
    - iv) [Review Treasurer’s Report June 2024.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24, Review of Revenue and Expenditures FY 2024-25, Budget Amendment 2 for FY 2023-24, and Treasurer Report June 2024.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

- 2) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of \$26,700 payable by General Fund Olivehurst Park Department to Water Department.

John Tillotson, General Manager, stated that negotiations for the water tower are still ongoing. Monies from the new contract may be used to pay the capacity fees.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 3) Discuss park reimbursement to Lennar for Rio Del Oro Village 15 aka Bill Pinkerton Park.

John Tillotson, General Manager, stated that it is time to reimburse Lennar for Rio Del Oro Village 15 park.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) Discuss installation of poop bag stations at all parks with the community.

Bri Anne Ritchie, Board Clerk, stated that a customer has asked for animal waste stations to be added to all OPUD parks that currently do not have them.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) [Discuss adding lines to existing tennis court at Olivehurst Community Park for pickleball sizing and games.](#)

Swarnjit Boyal, Public Works Manager, discussed the request received by the public to add pickleball court lines to the existing tennis court.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Discuss requests made by Elite FC.](#)

Bri Anne Ritchie, Board Clerk, discussed the requests made by Elite FC. They would like to add storage containers to the parks they are using to store their equipment.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [Discuss the grand opening event for the Deputy B. Meilbeck Memorial Park.](#)

Bri Anne Ritchie, Board Clerk, discussed the planning that has been ongoing with the Yuba County Sheriff's Department.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

8) [Discuss adding donated play structure to Deputy B. Meilbeck Memorial Park.](#)

Bri Anne Ritchie, Board Clerk, discussed the request from the Yuba County Sheriff's Department to add a new play structure to the park that they would donate.

- a) Forwarded item(s): Bring to Board for further discussion if Sheriff's Department can get it back to OPUD prior to the Board meeting.
  - i) Staff Direction: Need additional information from Sheriff's Department on exact play structure.
  - ii) Staff Report Requested: Staff Report to be completed if information is provided.

9) Discuss Youth Center Building electrical and AC units.

Jesus Velazquez, Parks Department Manager, stated that both AC units should be replaced. However, 1 could possibly be repaired and the other must be replaced.

- a) Forwarded item(s): None
  - i) Staff Direction: Bring back to committee for further discussion.
  - ii) Staff Report Requested: None

10) Discuss bringing youth programs to the Youth Center Building.

Bri Anne Ritchie, Board Clerk, stated the Yuba County has senior programs they would like to bring to the Youth Center Building.

- a) Forwarded item(s): Bring idea of using Youth Center Building for other groups, like seniors and AA meetings to Board for further discussion.
  - i) Staff Direction: Reach out to AA to see if they would like to use the building for meetings.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

11) [Discuss OPUD Special Events Policy and Application.](#)

Bri Anne Ritchie, Board Clerk, stated she added the information for food trucks as well as an example guideline for items to be completed for each special event request.

- a) Forwarded items(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

12) Special Events Requests and Parks and Facilities Use Agreement inquiries.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

13) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*