

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: November 21, 2019

Item description/summary:

Examine and consider modifications to the current Committee scheduling process. Currently, the District has three standing committees: Water & Wastewater, Parks, and Fire. The method for scheduling these meetings has been for the individual Directors sitting on those committees to set the date and time of those meetings, and for Staff to distribute that information on the District website and to individuals who inquire. In the past, however, committees were scheduled for a specific day of the month, and Directors and members of the public would have the ability to look ahead to make arrangements to attend those meetings. Directors were asked to consider which option would work best for themselves, as well as the needs of the District.

Fiscal Analysis:

Minor savings to the District could be realized if Committee meetings were scheduled during business hours; N/A if scheduled after business hours.

Employee Feedback

None

Sample Motion:

Information Only

Prepared by:

Elizabeth Mallen, District Clerk/Executive Assistant

<p><u>AGENDA SETTING</u> Rep: Chair Alt: <i>Vice Chair</i></p> <hr/> <p>Chair and Vice-chair as Alternate. Meets bi-weekly on Tuesday. Time varies</p> <p align="right">○</p>	<p><u>AREA 4 AGENCY ON AGING-GOVERNING</u> Rep: Mike Leahy Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets 2nd Friday of each month at 10 a.m. at different locations within seven counties. Phone: (916) 486-1876 (Tai) 1 Rep/1 Alt</p> <p align="right">○ Form 700</p>	<p><u>BEALE ENHANCEMENT TEAM</u> Rep: Gary Bradford Rep: Andy Vasquez Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets 1st Tuesday of every other month beginning April at noon. Exec. Comm. meets 3rd Friday of every other month beginning in Jan. at 10 a.m. includes Executive Comm. meeting. Brenda Stranix Contact 751-8555. Also includes Beale Military Liaison Committee (Janice Nall) and Association of Defense BealeAFB: 634-8890</p> <p align="right">○</p>
<p><u>BI-CO. SOLID WASTE IND. HRG.</u> Rep: Doug Lofton</p> <hr/> <p>Meets as needed. Only 1 Rep. Contact Environmental Health, 749-5450 1 Rep</p> <p align="right">○</p>	<p><u>BI-COUNTY HOMELESS SERVICE PROGRAM</u> Mike Leahy <i>Doug Lofton</i></p> <hr/> <p>Meeting schedule to be determined.</p> <p align="right">○</p>	<p><u>BI-COUNTY TRANSPORTATION</u> Rep: Randy Fletcher Alt: <i>Andy Vasquez</i></p> <hr/> <p>Inactive - Contact: Mike Lee, 749-5420 1 Rep/1Alt</p> <p align="right">○</p>
<p><u>CA STATE ASSN. of COUNTIES</u> Rep: Doug Lofton Alt: <i>Gary Bradford</i></p> <hr/> <p>Meets 2/14, 4/25 and 9/5, at 10 a.m. in Sacramento. 12/3-12/6 Annual Conference in San Francisco. Rep/Alt appointed in October. Telephone: (916) 327-7500 (Sue/Agenda) 1 Rep/1 Alt apptd 11/21</p> <p align="right">○</p>	<p><u>CMSP/Co. Medical Services Program</u> Group 2 Region/Elected Brad Wagenknecht/Napa <i>Term Ends 12/31/2019</i></p> <hr/> <p>Yuba is a member County. Representatives are elected by the 35 member county. Meets 1/31, 4/4, 5/30, 7/25, 10/10, 12/19-11:00am at 1451 River Park Drive, Suite 213 Sacramento, CA 95815 (916) 649-2631 (Kari Brownstein) Form 700 Brad - 707-253-6170</p> <p align="right">○ Form 700</p>	<p><u>EMERGENCY MEDICAL CARE AND SIERRA SAC VALEY EMS</u> Rep: Doug Lofton Alt: <i>Gary Bradford</i></p> <hr/> <p>Meets 3rd Wednesday at 8:30 a.m. of each month at 1700 Poole Blvd., Yuba City. Telephone: 674-2780 (Ron Welch) 1 Rep/1 Alt</p> <p align="right">○ Form 700</p>
<p><u>FEATHER RIVER AIR QUALITY MGMT</u> Rep: Fletcher/Lofton Rep: Gary Bradford Alt <i>Mike Leahy</i></p> <hr/> <p>Meets 1st Monday at 4 p.m. every other month beginning February 1, at Government Center Marysville Conference Room. Stipend of \$100 per meeting including committee meetings. 3 Rep/1Alt for 2019 Telephone: 634-7659 ext. 204 (LuAnn) ext. 203 Chris Brown</p> <p align="right">○ Form 700</p>	<p><u>FINANCE & ADMINISTRATION</u> Rep: Randy Fletcher Rep: Andy Vasquez Alt: <i>Mike Leahy</i></p> <hr/> <p>Auditor/Controller, Assessor, CAO, Clerk of the Board, Clerk/Recorder, Counsel, Human Resources, Treasurer/Tax Collector,</p> <p align="right">○</p>	<p><u>FIRST 5 YUBA COMMISSION</u> Rep: Gary Bradford Alt: <i>Mike Leahy</i></p> <hr/> <p>Meets on 2-28, 4-25, 6-27, 8-22, 10-24, and 12-12 for 2019 at 3:30 p.m. at Yuba Co Government Center, Wheatland Conference Room, 915 8th St. Marysville, Help Me Grow Governing Board Telephone: 749-4877 (Cynthia) 1 Rep/1 Alt -</p> <p align="right">○ Form 700</p>













* Indicates Rep Serving on Sub-committee.

<p><u>GREATER SAC AREA ECONOMIC COUNCIL</u></p> <p>Rep. CAO or his Designee: Designee: Mike Leahy</p> <hr/> <p>Undetermined Schedule/ Next Meeting 2/2/16 7:30 a.m. at Hyatt Regency</p> <p>Contact Barry Browne, CEO & President 916 441-2144 400 Capital Mall, Suite 2520 Sacramento, 95814</p> <p align="right">○</p>	<p><u>HUMAN SERVICES</u></p> <p>Rep: *Gary Bradford* Rep: Mike Leahy Alt: <i>Andy Vasquez</i></p> <hr/> <p>Health & Human Services, Community Services, Library, Bi-County Mental Health. * Committee member serves on Library Advisory Commission</p> <p align="right">○</p>	<p><u>LAFCO/LOCAL AGENCY FORMATION CO</u></p> <p>Rep: Doug Lofton Term 2017-21 Rep: Andy Vasquez " 2015-19 Alt: <i>Randy Fletcher " 2017-21</i></p> <hr/> <p>Meets 1st Wednesday of ODD months (Jan., Mar., May, July, Sept., Nov.) at 6 p.m. in the Board Chambers as needed. Terms end 1st Monday in May Telephone: 749-5467 (Paige)</p> <p align="right">Form 700 ○</p>
<p><u>LAND USE & PUBLIC WORKS</u></p> <p>Rep: Randy Fletcher Rep: Doug Lofton Alt: <i>Mike Leahy</i></p> <hr/> <p>Planning, Building Services, Public Works</p> <p align="right">○</p>	<p><u>LAW & JUSTICE</u></p> <p>Rep: Randy Fletcher Rep: Andy Vasquez Alt: <i>Gary Bradford</i></p> <hr/> <p>Child Support Services, DA, Probation, Sheriff/Coroner</p> <p align="right">○</p>	<p><u>LINDA LIAISON</u></p> <p>Rep: Andy Vasquez Alt: <i>Mike Leahy</i></p> <hr/> <p>Meets 2nd Wednesday at 5 p.m. of even numbered months (Feb., April,...) when needed. Location announced.</p> <p>Telephone: 749-7510 (Donna) 1 Rep/1 Alt</p> <p align="right">○</p>
<p><u>MARYSVILLE CITY/COUNTY LIAISON</u></p> <p>Rep: Mike Leahy Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets as needed on 1st Thursday at 4:30 p.m. of each month at Marysville City Hall.</p> <p>Telephone: 749-7510 (Donna) Billie F. 749-3901 (City) 1 Rep/1 Alt</p> <p align="right">○</p>	<p><u>NACO/NATIONAL ASSN. OF COUNTIES</u></p> <p>Rep: Randy Fletcher Alt: <i>Doug Lofton</i></p> <hr/> <p>Joined 2/9/16 2 Conferences per year Legislative in Washington DC; Western Interstate Region Mar 2 - Mar 6; Annual Conference July 11- 15 Las Vegas</p> <p align="right">○</p>	<p><u>NO. CENTRAL COUNTIES CONSORTIUM</u></p> <p>Rep: Randy Fletcher Alt: <i>Gary Bradford</i></p> <hr/> <p>Meets quarterly -2/21, 5/16, 8/15, 11/21, 2019. Stipend of \$100 per meeting, travel reimbursed at IRS rate per mile, plus lunch expense if coming from out of area. Rep. Colusa, Glenn, Sutter, Yuba Counties Telephone: 822-7145 1 Rep/1 Alt</p> <p align="right">Form 700 ○</p>
<p><u>NO. VALLEY HISPANIC CHAMBER OF COM</u></p> <p>Rep Mike Leahy Alt <i>Doug Lofton</i></p> <hr/> <p>Meets on varied dates at 6:00 p.m., 321 D St., Marysville.</p> <p>Wendy Zapata, Executive Director Telephone (916) 532-1165 1 Rep/1 Alt</p> <p align="right">○</p>	<p><u>OPUD/COUNTY LIAISON</u></p> <p>Rep. Gary Bradford Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets on the 2nd Friday of each month at 11 a.m. Jan - June at OPUD Board Chambers, 1970 9th Avenue and July - Dec at Government Center, Marysville Room.</p> <p>Telephone: 749-7510 (Donna) 1 Rep/1 Alt.</p> <p align="right">○</p>	<p><u>PEACH TREE HEALTH CARE BRD DIRECT</u></p> <p>Rep: Doug Lofton Alt: <i>Mike Leahy</i></p> <hr/> <p>Meets last Thursday at 4 p.m. of each month at Yuba County One Stop. Greg Stone Exc. Director Telephone: 741-6245 ext 1351 (Michelle)</p> <p>1 Rep/1 Alt</p> <p align="right">Form 700 ○</p>

* Indicates Rep Serving on Sub-committee.

<p><u>PROTECTIVE INSPECTION</u> Rep: Gary Bradford Rep: Mike Leahy Alt: Randy Fletcher</p> <hr/> <p>Agricultural Commissioner, Emergency Services, Environmental Health</p> <p align="right">○</p>	<p><u>PUBLIC FACILITIES</u> Rep: Andy Vasquez Rep: Doug Lofton Alt: Gary Bradford</p> <hr/> <p>Administrative Services</p> <p align="right">○</p>	<p><u>RCRC/Rural County Representative of CA</u> Rep: Randy Fletcher Alt: Mike Leahy</p> <hr/> <p>Meets 01/16, 3/13, 5/1-2, 6/19, 8/14, 9/25-26 Annual Mtg. El Dorado County, 12/11 @ 9 a.m. Lunch provided. Mileage reimbursed (Includes Nat'l Forest & Schools Coalition (Forest Receipts) and Golden State Finance Authority. (2019) (916) 447-4806 1 Rep/1 Alt - apptd.</p> <p align="right">Form 700</p>
<p><u>REGIONAL HOUSING AUTHORITY</u> Rep. Doug Lofton Rep. Randy Fletcher</p> <hr/> <p>Meets at 12:15 on the 1st and 3rd Weds. of each month at Richland Neighborhood 420 Miles Ave., Yuba City. \$50 stipend per meeting. 1 Rep. Linda Nichols Executive Director Jennifer Ruiz Exec. Asst. 671-0220 ext. 122 (off. address 1455 Butte House Rd. Y.C.)</p> <p align="right">Form 700</p>	<p><u>REGIONAL WASTE MGMT AUTHORITY</u> Rep: Gary Bradford Alt: Andy Vasquez</p> <hr/> <p>Meets 3rd Thursday at 4:30 p.m. of each month at Yuba County Government Center Board Chambers. Stipend of \$50 per meeting. Telephone: 634-6890 (Sandra) 1 Rep/1 Alt</p> <p align="right">Form 700</p>	<p><u>S-Y BEHAVIORAL HEALTH ADV. BRD.</u> Rep: Gary Bradford Alt: Mike Leahy</p> <hr/> <p>Meets 2nd Thursday at 5:00 p.m. except Aug. and Dec. at 1965 Live Oak Blvd., Yuba City Telephone 822-7200 ext. 2275 (Sue Hopper) Fax 822-7627 1 Rep/1 Alt</p> <p align="right">Form 700</p>
<p><u>SACOG/SAC AREA COUNCIL of GOVMTS.</u> Rep: Andy Vasquez Alt: Mike Leahy</p> <hr/> <p>Meets 3rd Thursday at 9 a.m. of each month. Involves at least 1 additional committee meeting. Stipend of \$100 per meeting, plus mileage at IRS rate. Includes Capitol Valley Regional SAFE Telephone: (916) 321-9000 - Rebecca Sloan Rhandy@sacog.org 1Rep/1Alt</p> <p align="right">Form 700</p>	<p><u>SIERRA NEVADA CONSERVANCY</u> Rep. Yuba Co. Randy Flethcer Term Ends 2019 Alt.. Nevada County</p> <hr/> <p>Meetings are held Mar 6-7 (Central Sub-Reg), June 5-6 (South Sub-Reg.), Sept.4-5 (Sacramento) and Dec 4-5 (No. Central Sub-Reg). We are a County Liaison for the Central Region (Nevada, El Dorada, Placer, Yuba). Stipend \$100 per meeting as representative. Contact Theresa Burgess 530 823-4672</p> <p align="right">Form 700</p>	<p><u>SIERRA-SACTO VALLEY EMS & Emergency Medical Svcs</u> Rep: Doug Lofton Alt: Gary Bradford</p> <hr/> <p>Meets on 1/11, 3/8, 5/10, 7/12, 9/13, and 11/8 2019, at 1 p.m. at 5995 Pacific St., Rocklin. Stipend of \$50 per meeting, plus travel at IRS rate. Telephone: (916) 625-1701 Amy 1 Rep/1 Alt -</p> <p align="right">Form 700</p>
<p><u>TRI-CO. JUV. REHAB. OVERSIGHT COM.</u> Rep: Andy Vasquez Alt: Doug Lofton</p> <hr/> <p>Meets the last Friday of October, January, April and July at 8:30 a.m. at Yuba County Government Center - Wheatland Conference Room. Telephone:(530) 741-6378 ext 112 (Jan Kile-Rockwell)</p> <p align="right">○</p>	<p><u>TRLIA DISPLACED PERSONS APPEALS BR</u> Rep. Randy Fletcher</p> <hr/> <p>Meets as needed. Representative serves as an alternate in the event a member is unable to attend meetings. TRLIA Executive Director Paul Brunner 749-5679 1 Rep.</p> <p align="right">○</p>	<p><u>WHEATLAND CITY/COUNTY LIAISON</u> Rep: Gary Bradford Alt: Doug Lofton</p> <hr/> <p>Meets as needed on 2nd Tuesday at 5:00 p.m. of each month at Wheatland City Hall, 111 C Street, Wheatland. Telephone: 749-7510 (Donna) City Manager Greg Greeson 633-2761 1 Rep/1 Alt</p> <p align="right">○</p>

* Indicates Rep Serving on Sub-committee.

<p><u>Y-S ARTS COUNCIL Board of Directors</u> Rep: Mike Leahy Alt: <i>Gary Bradford</i></p> <hr/> <p>Meets last Monday of each month, except in Dec., at 6:30 p.m. at 624 "E" Street, Marysville. Telephone: 742-2787 1 Rep/1 Alt</p> <p align="right"></p>	<p><u>Y-S CHAMBER of COMMERCE</u> Rep: Gary Bradford Alt: <i>Mike Leahy</i></p> <hr/> <p>Govt. Affairs Committee - Meets 1st Tuesday at 7:30 a.m. of each month at Sutter Medical Foundation Board room; 969 Plumas St. Yuba City. Telephone: Rikki Shaffer 743-6501 1 Rep/1 Alt</p> <p align="right"></p>	<p><u>Y-S ECONOMIC DEVELOPMENT CORP.</u> Rep: Mike Leahy Rep: Gary Bradford* Alt: <i>Randy Fletcher</i></p> <hr/> <p>Meets at 7:30 a.m on waiting for dates *One Rep is appointed by YSEDC to the Executive Committee. Telephone: 751-8555 (Brynda Stranix)</p> <p align="right"> Form 700</p>
<p><u>YUBA CO. CHILDREN'S WELLNESS & CHI</u> Rep: *Gary Bradford* Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets 1st Wednesday at 8:00 a.m. at Office of Education Oak Room, 935 14th Street. *Member also sits on Juvenile Justice Coordinating Council and Child Abuse Prevention Council (Dr. Brad Luz 822-7200) Nancy 822-7200 ext 2275 1 Rep/1 Alt</p> <p align="right"></p>	<p><u>YUBA SUTTER FOOD BANK</u> Rep: Gary Bradford Alt: <i>Doug Lofton</i></p> <hr/> <p>Meets 4th Thursday at 12:30 p.m. of each month at 989 Plumas Street, Yuba City. 1 Rep/1 Alt appointed in November Telephone: 673-3834</p> <p align="right"></p>	<p><u>YUBA SUTTER TRANSIT AUTHORITY</u> Rep: Randy Fletcher Rep: Mike Leahy Alt: <i>Gary Bradford</i></p> <hr/> <p>Meets 3rd Thursday at 4:00 p.m. of each month at Yuba County Government Center Board Chambers. Stipend of \$50 per meeting. Telephone: Sandra 634-6880</p> <p align="right"> Form 700</p>
<p align="right"></p>	<p align="right"></p>	<p align="right"></p>
<p align="right"></p>	<p align="right"></p>	<p align="right"></p>

* Indicates Rep Serving on Sub-committee.